



# TOWN OF HUACHUCA CITY

The Sunset City

## HUACHUCA CITY TOWN COUNCIL WORK SESSION

**June 25, 2020, at 6:00 PM**

**COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

### **AGENDA**

#### **A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

#### **B. Call to the Public – Mayor**

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

#### **C. New Business Before Council - Mayor**

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**C.1 Discussion only [Manager Cushman]:** Discussion of projects for the 2020 Community Development Block Grant (CDBG) parks improvement project. Prioritization of projects and parks.

## D. Adjournment

Posted at 5:00 PM June 22, 2020 at the following locations:

<b>Town Hall Bulletin Board</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Hall Lobby Windows</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Website</b> <a href="https://huachucacityaz.gov">https://huachucacityaz.gov</a>
<b>Huachuca City U.S. Post Office</b> 690 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Library Windows</b> 506 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Police Department</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616

*Ms. Janine Rustine*

Town Clerk

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# TOWN OF HUACHUCA CITY

The Sunset City

## HUACHUCA CITY TOWN COUNCIL PUBLIC HEARING/SPECIAL MEETING NOTICE

**June 25, 2020 AT 6:30 PM**

**COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

### **AGENDA**

#### **A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

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#### **B. Call to the Public – Mayor**

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#### **C. New Business Before Council - Mayor**

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one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- E.1. Discussion and/or Action [Manager Cushman]: Public Hearing - Home Rule: Huachuca City** is proposing an extension of the alternative expenditure limitation. Members of the public are invited to make comments to the Mayor and Council concerning the Town's Home Rule alternative expenditure limitation.
- E.2. Discussion and/or Action [Manager Cushman]: APPROVAL OF RESOLUTION NO. 2020-11 A RESOLUTION OF THE TOWN OF HUACHUCA CITY PROPOSING AN (EXTENSION OF THE) ALTERNATIVE EXPENDITURE LIMITATION.**

#### **D. Adjournment**

Posted at 5:00 PM on June 22, 2020 at the following locations:

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*Ms. Janine Rustine*  
Town Clerk

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# Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

## RESOLUTION NO. 2020-11

A RESOLUTION OF THE TOWN OF HUACHUCA CITY PROPOSING AN (EXTENSION OF THE) ALTERNATIVE EXPENDITURE LIMITATION.

**WHEREAS**, THE ARIZONA STATE CONSTITUTION PERMITS THE SUBMISSION TO THE VOTERS OF A CITY OR TOWN OF AN ALTERNATIVE EXPENDITURE LIMITATION; AND

**(WHEREAS**, THE VOTERS OF THE TOWN OF HUACHUCA CITY IN 2020 ADOPTED AN ALTERNATIVE EXPENDITURE LIMITATION; AND)

**WHEREAS**, THE TOWN COUNCIL OF HUACHUCA CITY AFTER TWO PUBLIC HEARINGS HAS DETERMINED THAT AN (EXTENSION OF THE) ALTERNATIVE EXPENDITURE LIMITATION IS NECESSARY FOR THE TOWN OF HUACHUCA CITY.

**NOW, THEREFORE, BE IT RESOLVED** BY THE TOWN COUNCIL OF HUACHUCA CITY THAT THE FOLLOWING ALTERNATIVE EXPENDITURE LIMITATION BE SUBMITTED TO THE VOTERS OF THE TOWN OF HUACHUCA CITY.

**SHALL THE FOLLOWING BE ADOPTED** BY THE TOWN OF HUACHUCA CITY AS AN ALTERNATIVE EXPENDITURE LIMITATION:

"THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HUACHUCA CITY SHALL ANNUALLY, AS PART OF THE ANNUAL BUDGET ADOPTION PROCESS, ADOPT AN ALTERNATIVE EXPENDITURE LIMITATION EQUAL TO THE TOTAL AMOUNT OF BUDGETED EXPENDITURES/EXPENSES AS IT APPEARS ON THE ANNUAL BUDGET AS ADOPTED BY THE COUNCIL TO APPLY TO THE TOWN OF HUACHUCA CITY FOR EACH OF THE FOUR FISCAL YEARS IMMEDIATELY FOLLOWING ADOPTION OF THE ALTERNATIVE EXPENDITURE LIMITATION. THE ALTERNATIVE EXPENDITURE LIMITATION SHALL BE ADOPTED EACH YEAR AFTER A PUBLIC HEARING AT WHICH THE CITIZENS OF THE TOWN OF HUACHUCA CITY MAY COMMENT ON THE PROPOSED ALTERNATIVE EXPENDITURE LIMITATION. NO EXPENDITURES MAY BE MADE IN VIOLATION OF SUCH ALTERNATIVE EXPENDITURE LIMITATION, NOR MAY ANY PROPOSED EXPENDITURES BE IN EXCESS OF ESTIMATED AVAILABLE REVENUES, EXCEPT THAT THE MAYOR AND THE COMMON COUNCIL MAY, BY THREE-FOURTHS VOTE, DECLARE AN EMERGENCY AND SUSPEND THE ALTERNATIVE EXPENDITURE LIMITATION. THE SUSPENSION OF THE ALTERNATIVE EXPENDITURE LIMITATION SHALL BE IN EFFECT FOR ONLY ONE FISCAL YEAR AT A TIME."

**PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE  
TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 25th DAY OF  
JUNE 2020.**

\_\_\_\_\_  
Johann Wallace, Mayor

**ATTEST:**

\_\_\_\_\_  
Janine Rustine, Town Clerk

**Approved as to Form:**

\_\_\_\_\_  
Thomas Benavidez, Town Attorney



# **Town of Huachuca City**

**The Sunset City**

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## **RESOLUCION # 2020-11**

**UNA RESOLUCION DEL PUEBLO DE HUACHUCA CITY PROPONIENDO UNA EXTENCION SOBRE LA ALTERNATIVA DEL LIMITE DEL GASTO.**

**CONSIDERANDO QUE, LA CONSTITUCION ESTATAL DE ARIZONA PERMITE LA SUMISION A LOS VOTANTES DE UNA CIUDAD O PUEBLO UNA ALTERNATIVA SOBRE UNA LIMITACION DE GASTO; Y**

**CONSIDERANDO QUE, LOS VOTANTES DEL PUEBLO DE HUACHUCA CITY EN 2016 ADOPTARON UNA ALTERNATIVA SOBRE EL LIMITE DE GASTO -UNA OPCION DE AUTO REGLAMENTO; Y**

**CONSIDERANDO QUE, EL CONSEJO DEL PUEBLO DE HUACHUCA CITY DESPUES DE DOS AUDIENCIAS PUBLICAS HA DETERMINADO QUE UNA EXTENCION SOBRE LA ALTERNATIVA DEL LIMITE DE GASTO ES NECESARIA PARA EL PUEBLO DE HUACHUCA CITY.**

**AHORA, POR LO TANTO, SEA RESUELTO POR EL CONSEJO DEL PUEBLO DE HUACHUCA CITY QUE LA SIGUIENTE ALTERNATIVA SOBRE EL LIMITE DEL GASTO SEA SOMETIDA A LOS VOTANTES DEL PUEBLO DE HUACHUCA CITY.**

**DEBERA SER ADOPTADO LO SIGUIENTE POR EL CONSEJO DEL PUEBLO DE HUACHUCA CITY COMO UNA ALTERNATIVA DEL LIMITE DE GASTO:**

**"EL ALCALDE Y EL CONSEJO COMUN DEL PUEBLO DE HUACHUCA CITY DEBERAN ANUALMENTE, COMO PARTE DEL PROCESO DE LA ADOPCION DEL PRESUPUESTO ANUAL, ADOPTAR UNA LIMITACION ALTERNATIVA DE GASTO IGUAL A LA CANTIDAD TOTAL PREPUESTA DE GASTOS COMO APARECE EN EL PREPUESTO ANUAL COMO ADAPTADO POR EL COUSEJO PARA APLICAR AL PRESUPUESTO DEL PUEBLO DE HUACHUCA CITY PARA CADA DE LOS CUATROS ANOS FISCALES INMEDIATAMENTE DESPUES DE TAL ADOPCION. LA ALTERNATIVA SOBRE LA LIMITACION DE GASTO DEBERA SER ADOPTADA CADA ANO DESPUES DE UNA AUDIENCIA PUBLICA EN LA CUAL LOS CIUDADANOS DEL PUEBLO DE HUACHUCA CITY PUEDAN COMENTAR SOBRE LA PROPUESTA ALTERNATIVA SOBRE UNA LIMITACION DE GASTO. NINGUN GASTO PODRA SER ECHO EN VIOLACION DE LA ALTERNATIVA SOBRE UNA LIMITACION DE GASTO, NI PODRA NINGUN GASTO PROPUESTO SER EN EXCESO DE ENTRADAS ESTIMADAS DISPONIBLES, EXCEPTO LAS QUE EL ALCALDE Y EL CONSEJO COMUN PUEDAN,**

**POR VOTO DE TRES-CUARTOS, DECLARAR COMO UNA EMERGENCIA Y SUSPENDAN LA ALTERNATIVA SOBRE LA LIMITACION DE GASTOS. LA SUSPENSION DE LA ALTERNATIVA SOBRE LA LIMITACION DE GASTO DEBERA ESTAR SOLAMENTE EN EFECTO POR UN AÑO FISCAL A LA VEZ."**

**PASADO Y ADOPTADO POR EL CONSEJO DEL PUEBLO DE HUACHUCA CITY, ESTE 11 DIA DE JUNIO, 2020.**

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**Alcalde Johann Wallace**

**ATESTIGUA:**

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**Secretary del Pueblo Janine Rustine**

**APROBADO EN FORMA:**

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**Procurador del Pueblo Thomas Benavidez**





# TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL  
PUBLIC MEETING NOTICE  
June 25, 2020 AT 7:00PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

## **AGENDA**

### **A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

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### **C. Consent Agenda - Mayor**

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a*

*Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.*

- C.1.** Consider approval of the minutes of the Council meeting held on June 11, 2020.
- C.2.** Consider approval of the minutes of the Council Work Session held on June 11, 2020.
- C.3.** Consider approval of the Executive minutes of Council meeting held on June 11, 2020.
- C.4.** Consider approval of K12 Handheld Inc (Digital History Project) amount of \$6,575.00
- C.5.** Consider approval of the Payment Approval Report in the amount of \$ \$50,970.68.

#### **D. Unfinished Business before the Council – Mayor**

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#### **E. Manager and/or Director reports**

#### **F. New Business Before Council - Mayor**

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- F.1 Discussion and/or Action [Mayor Wallace]:** Recognition of Midshipman Alan (AJ) Gardner.
- F.2 Discussion and/or Action [Chief Thies]:** Officer Thompson promotion to Sergeant.
- F.3 Discussion and /or Action [Spencer Forsberg]:** June 2020 Town Finance Report
- F.4 Discussion and /or Action [Chief Thies]:** Approval of Road Closures for 4<sup>th</sup> of July.
- F.5 Discussion and/or Action [Manager Cushman]:** Approval of Council Meeting Schedule for Fiscal Year 2020-2021 .
- F.6 Discussion and/or Action [Manager Cushman]:** Adding performance modules to the Caselle accounting software license/agreement.

- F.7 Discussion and/or Action [Clerk Rustine]:** Approval of contracting the preparation, printing and mailing of election publicity pamphlets out to RunBeck Election Services.
- F.8 Discussion and/or Action [Director Harvey]:** Prioritization of park improvement projects.
- F.9 Discussion and/or Action [Mayor Wallace]:** Discussion on Council information request from Town Manager.
- F.10 Discussion and/or Action [Mayor Wallace]:** RESOLUTION NO. 2020-12 A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AUTHORIZING THE TOWN TO ENTER INTO AN AMENDED INTERGOVERNMENTAL AGREEMENT WITH TOMBSTONE UNIFIED SCHOOL DISTRICT # 1 TO RESOLVE AN EASEMENT DISPUTE
- F.11 Discussion and/or Action [Manager Cushman]:** Budget Preparation and Approval for Fiscal Year 2020-2021 – Staff will present a draft budget for Council discussion and/or direction to staff. All Town revenues and expenses may be discussed. The tentative budget will be adopted at this meeting.
- F.12 Discussion and/or Action [Manager Cushman]:** Executive [closed] session, pursuant to A.R.S. 38-431.03(A)(1), to interview applicants and discuss hiring a new Town Clerk. Following the executive session, the Council might take action to hire a new Town Clerk or it might direct staff concerning further recruitment activity.

**G. Items to be placed on future agendas**

**H. Reports of Current Events by Council**

**I. Adjournment**

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*Ms. Janine Rustine*

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The Sunset City

**MEETING MINUTES OF THE  
HUACHUCA CITY TOWN COUNCIL  
June 11, 2020 AT 7:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

## **AGENDA**

### **A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

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**The meeting was called to order at: 7:00 pm**  
**The Pledge of Allegiance was led by: Mayor Wallace**  
**The Invocation was offered by: Chief Thies**

### **Roll Call**

<b>Individual</b>	<b>Position</b>	<b>Present</b>	<b>Absent</b>
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	X	

Christy Hirshberg	Councilor	X	
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor		X
Philip Cushman	Town Manager	X	
Janine Rustine	Town Clerk	X	
Thomas Benavidez	Town Attorney	X	

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- C.1.** Consider approval of the minutes of the Council meeting held on May 28, 2020.
- C.2.** Consider approval of the minutes of the Council Work Session held on May 28, 2020.
- C.3** Payment to k12 handhelds in the amount of \$6,575.
- C.4.** Consider approval of the Payment Approval Report in the amount of \$121,857.65

<b>Motion C: Open Item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councilor Hirshberg</b>	

<b>Motion C: Item C.1 &amp; C.2</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Mayor ProTem Johnson</b>	

**C.3 pulled for question:**

**Mayor ProTem:** What is this cost for K12 Handheld?

**Director Harvey:** This is the grant money for the Digital History Project which we already received.

<b>Motion C: Item C.3</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councillor Butterworth</b>	

**C.4 pulled for question:**

**Ms. Banks:** The payment approval reports don't match.

**Manager Cushman:** We had to add some invoices.

**Clerk Rustine:** The council packets were already made prior to the finished report that is why there is the extra handout with the new amount. The new amount was put on the agendas in the correct amount of time.

<b>Motion C: Item C.4</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councillor Hlrshberg</b>	

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- E.1 Discussion and Direction Only [Manager Cushman]:** Budget Preparation – Staff will present a draft budget for Council discussion and/or direction to staff. All Town revenues and expenses may be discussed. The tentative budget will be adopted at a future public meeting

<b>Motion E.1: Open Item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councilor Trate</b>	

Manager Cushman: What you have in front of you is the tentative budget. We were looking into cutting 5% we did not make it but we still managed to cut 1%. I would like to give our new finance director a chance to speak, she's not prepared to speak about the budget yet though.

Laura Wenc: I'm a local and I come from the County. I have a lot of different experience in different accounting from all over the Country.

**Manager Cushman:  
Revenue**

	<b>Current Actual</b>	<b>Future Year</b>
<b>Total Tax</b>	<b>\$653,248.19</b>	<b>\$639,971.21</b>
<b>Total Licenses and Permits</b>	<b>\$18,730.65</b>	<b>\$20,500.00</b>
<b>Intergovernmental Revenue</b>	<b>\$206,019.55</b>	<b>\$248,099.00</b>
<b>Charges for Service:</b>	<b>\$62,750.11</b>	<b>\$31,550.00</b>
<b>Total Fines:</b>	<b>\$99,718.15</b>	<b>\$108,500.00</b>
<b>Miscellaneous Revenue</b>	<b>\$660,235.39</b>	<b>\$897,119.00</b>
<b>Town Grants</b>	<b>\$120,449.29</b>	<b>\$2,837,197.79</b>

**Councilor Trate:** What is the miscellaneous under the miscellaneous revenue?

**Manager Cushman:** We can look into that and see what exactly those accounts are.

**Expenses**

<b>Council:</b>	<b>\$60,634.08</b>	<b>\$78,550.00</b>
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<b>General Admin:</b>	<b>\$325,089.77</b>	<b>\$352,113.00</b>
<b>Magistrate:</b>	<b>\$47,638.24</b>	<b>\$64,018.00</b>
<b>IT:</b>	<b>\$44,598.32</b>	<b>\$64,295.00</b>
<b>Police:</b>	<b>\$549,792.40</b>	<b>\$643,885.00</b>

**Mayor ProTem Johnson:** What about the PSPRS it is \$0 this year.

**Chief Thies:** We moved it into employee benefits.

<b>Animal Shelter:</b>	<b>\$31,878.37</b>	<b>\$6,500.00</b>
<b>Fire:</b>	<b>\$421,414.42</b>	<b>\$425,200.00</b>
<b>Building Regulation:</b>	<b>\$43,594.32</b>	<b>\$56,620.00</b>
<b>Public Works:</b>	<b>\$60,088.71</b>	<b>\$62,415.00</b>
<b>City Pool:</b>	<b>\$13,018.27</b>	<b>\$20,952.00</b>
<b>Summer Splash:</b>	<b>\$2,381.19</b>	<b>\$4,950.00</b>
<b>Parks &amp; Recreation:</b>	<b>\$3,971.30</b>	<b>\$10,260.00</b>
<b>Library &amp; Community Services:</b>	<b>\$97,044.09</b>	<b>\$120,988.00</b>
<b>City Bus</b>	<b>\$551.15</b>	<b>\$2,700.00</b>
<b>Senior Center</b>	<b>\$4,876.95</b>	<b>\$7,000.00</b>
<b>Town Grants</b>	<b>\$36,560.77</b>	<b>\$2,862,491.00</b>
<b>Total Revenue:</b>		<b>\$4,782,937.00</b>
<b>Total Expenditure:</b>		<b>\$4,782,937.00</b>
<b>Fire Truck Fund</b>	<b>\$0</b>	<b>\$0</b>

<b>Water Fund</b>		
<b>Water Revenue</b>	<b>\$319,282.19</b>	<b>\$333,470.00</b>
<b>Water Expenditures:</b>	<b>\$220,150.48</b>	<b>\$333,470.00</b>

**Sewer Fund**

<b>Sewer Revenue</b>	<b>\$207,387.26</b>	<b>\$226,200.00</b>
<b>Sewer Expenditures</b>	<b>\$146,122.16</b>	<b>\$226,200.00</b>

**Garbage Fund**

<b>Garbage Revenue</b>	<b>\$115,838.48</b>	<b>\$145,200.00</b>
<b>Garbage Expenditures</b>	<b>\$115,888.16</b>	<b>\$145,200.00</b>

**Landfill Fund**

<b>Landfill Revenue</b>	<b>\$1,133,745.05</b>	<b>\$1,384,100.00</b>
<b>Landfill Expenditures</b>	<b>\$1,247,538.26</b>	<b>\$1,439,100.00</b>

<b>Holiday Fund Donation</b>	<b>\$3,739.64</b>	<b>\$4,000.00</b>
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**E.2 Discussion only [Director Harvey]: Update on the Huachuca City History Project**

<b>Motion E.2: Open Item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Mayor ProTem Johnson</b>	

Suzanne: Just very quickly I wanted to thank everyone for approving this project. We want to make the history of the Town accessible for everyone.

Karen: The website is now up for viewing <https://huachucacityhistory.org/>. The Huachuca City Public Library is working on this project to create an online town history, including interviews, stories, photos, maps, and more. The goal of this project is to gather and make accessible a digital history repository for the town of Huachuca City and the immediately surrounding area. Huachuca City was founded in 1958. We are very grateful to those who have contributed to this project. This is a project of the Huachuca City Public Library. The assets included here include photos, stories, maps, text, interviews, movies, and other artifacts. If you have assets you'd like to see included here or more information to add, contact us at library (at) huachucacityaz (dot) gov. This project is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with federal funds from the Institute of Museum and Library Services. We need your help to make this project a

success! If you have content to contribute, please contact us. For more information, visit the library, like us on Facebook, email us, or call 520-456-1063.

**E.3 Discussion and/or Action [Manager Cushman]:** Possible resignation of the Town Clerk.

<b>Motion E.3: Open Item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councillor Hirshberg</b>	

<b>Motion E.3: resignation accepted</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Mayor ProTem Johnson</b>	

**E.4 Moved to end of meeting**

**E.5 Discussion and/or Action [Chief Thies]:** APPROVAL OF RESOLUTION NO. 2020-09, ADOPTING AN UPDATED PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM ["PSPRS"] FUNDING POLICY FOR THE TOWN.

<b>Motion E.5: Open Item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councillor Hirshberg</b>	

**Mayor Wallace:** We have to do this every year with the new funding liability letter.

<b>Motion E.5:</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councillor Hirshberg</b>	

- E.6 Discussion and/or Action [Manager Cushman]:** RESOLUTION NO. 2020-10 A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AUTHORIZING THE TOWN TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH COCHISE COUNTY FOR ELECTION SUPPLIES AND SERVICES

<b>Motion E.6: Open item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councilor Butterworth</b>	

**Mayor Wallace:** This is something we need to do with the upcoming election.

<b>Motion E.6:</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Mayor ProTem Johnson</b>	

- E.4 Discussion and/or Action [Manager Cushman]:** Executive [closed] session, pursuant to A.R.S. 38-431.03(A)(1), to interview applicants and discuss hiring a new Town Clerk. Following the executive session, the Council might take action to hire a new Town Clerk or it might direct staff concerning further recruitment activity.

<b>Motion E.4: Open item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Mayor ProTem Johnson</b>	

**In Executive- 8:12 pm motion by Mayor Wallace, Seconded by Councilor Butterworth**  
**Exit Executive- 8:55 pm motion by Mayor Wallace Seconded by Councilor Hirschberg**

<b>Motion E.4 Direction to staff provide more employment Information to Council</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Mayor ProTem Johnson</b>	

- F. Manager and/or Director reports: Manager Cushman:** We are in a few crises, the COVID crisis. The financial crisis but since we were so poor to begin with we really haven't felt it. The personnel changes, having three managers in six months, the resignation of the finance clerk, and the resignation of the town clerk. The death of George Floyd. The barracks in North Huachuca City.

**Chief Thies:** There is a lot going on with COVID and the death of George Floyd, things are changing and we have to change with them.

**Mayor Wallace:** Dr. Johnson can you say anything about the old Family Dollar?

**Dr. Johnson:** We are in the process of doing a Conditional Use Permit with them.

**G. Items to be placed on future agendas: Budget**

**H. Reports of Current Events by Council:** **Councilor Banks:** I had a great zoom meeting with the local NAACP there was over 100 people on the Zoom meeting. There was a march from the mall to the police station the other day and Chief Thrasher was involved making sure everything went well. **Councilor Butterworth:** We have a TAC meeting for the SVMPO and the signal project is moving. They will be doing a survey on the speed limit through the Town. **Mayor Wallace:** I had the pleasure to get interviewed for the history project and I'm looking forward to the finished project.

**I. Adjournment**

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

**Meeting Adjourned: 9:10 pm**

· Approved by Mayor Johann R. Wallace on June 25, 2020.

\_\_\_\_\_  
Mr. Johann R. Wallace  
Mayor

Attest: \_\_\_\_\_  
Ms. Janine Rustine,  
Town Clerk

Seal:

### **Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on June 11, 2020. I further certify that the meeting was duly called and a quorum was present.

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Ms. Janine Rustine,  
Town Clerk



# TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE  
HUACHUCA CITY TOWN COUNCIL WORK SESSION  
June 11, 2020 AT 6:30 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

## **AGENDA**

### **A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

**The meeting was called to order at: 6:30 pm**  
**The Pledge of Allegiance was led by: Mayor Wallace**

### **Roll Call**

<b>Individual</b>	<b>Position</b>	<b>Present</b>	<b>Absent</b>
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	X	
Christy Hirshberg	Councilor	X	
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor		X
Philip Cushman	Town Manager	X	
Janine Rustine	Town Clerk	X	

Thomas Benavidez	Town Attorney		X
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## B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

## C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1. Discussion and/or Action [Manager Cushman]: Public Hearing - Home Rule: Huachuca City** is proposing an extension of the alternative expenditure limitation. Members of the public are invited to make comments to the Mayor and Council concerning the Town's Home Rule alternative expenditure limitation.

<b>Motion C: Open item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Mayor ProTem Johnson</b>	

**Public session opened at 6:32 pm moved by Mayor Wallace seconded by Mayor ProTem Johnson**

**Mayor Wallace:** We have to do this, it deals with the budget and what we're allowed to spend.

**Manager Cushman:** It allows you to spend the entire amount that you collect.

**Jeffrey Ferro:** I say vote to spend the money that it takes in the Town needs it. So what happens with this? Do you vote to spend the money?

**Mayor Wallace:** Yes we vote to pass this or we are limited by what the state sets up for us to spend.

**Public session closed at 6:35 pm, moved by Mayor Wallace seconded by Councillor Hirshberg**



<b>Motion C.1:</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councillor Hirshberg</b>	

#### D. Adjournment

<b>Motion: to Adjourn</b>		<b>Action: Approved</b>
<b>Moved by: Mayor Wallace</b>	<b>Seconded by: Councillor Hirshberg</b>	

**Meeting Adjourned: 6:36 pm**

Approved by Mayor Johann R. Wallace on June 25, 2020.

\_\_\_\_\_  
Mr. Johann R. Wallace  
Mayor

Attest: \_\_\_\_\_  
Ms. Janine Rustine,  
Town Clerk

Seal:

#### Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on May 28, 2020. I further certify that the meeting was duly called and a quorum was present.

\_\_\_\_\_  
Ms. Janine Rustine,  
Town Clerk



**Payment Approval Report**

<b>Company</b>	<b>amount due</b>
ACE Hardware	\$ 57.00
ACE Hardware	\$ 55.00
ACE Hardware	\$ 25.00
Ant & J's Industries	\$ 180.00
Antelope Run Electric	\$ 1,864.00
AT&T	\$ 45.15
AT&T	\$ 1,300.48
AT&T	\$ 18.11
Carlos Velenzuela Jr	\$ 400.00
Cat Financial	\$ 6,764.69
CenteryLink	\$ 451.38
Cintas	\$ 164.71
Cresscent Electric	\$ 2,291.46
D&M Tire and Wheel	\$ 18.00
D&M Tire and Wheel	\$ 36.00
DEAMCO	\$ 150.00
Elite Sales	\$ 894.06
Elite Sales	\$ 300.00
Empire Cat	\$ 705.90
Empire Southwest LLC	\$ 3,715.37
Fireworks Production of Arizona	\$ 2,750.00
Freedom Towing	\$ 160.00
Gila Electronics	\$ 848.79
Herald Review Media	\$ 300.40
Huachuca Plumbing	\$ 150.00
Janine Rustine (Fedko Emergency Physicians)	\$ 531.00
Joni Giacomino	\$ 500.00
Joseph Reuda Jr Esquire	\$ 346.00
K12 Handhelds Inc	\$ 6,575.00
Leslie's Pool Supplies	\$ 96.26
Leslie's Pool Supplies	\$ 160.43
Lexipol	\$ 828.00
Lowe's	\$ 37.12
McCoy's Septic Pumping	\$ 190.00
McCoy's Septic Pumping	\$ 190.00
Monty's Motors	\$ 95.00
Phoenix Welding	\$ 82.00
Phoenix Welding	\$ 30.53
Pitney Bowes	\$ 1,000.00
PPG Paint	\$ 125.00
PPG Paint	\$ 163.93
Principal Life Insurance	\$ 1,078.23
Senergy	\$ 556.55
Senergy	\$ 1,378.73

Sierra Vista Builders	\$	201.59
SSVEC	\$	9,426.48
Sun Life Financial	\$	20.27
Tech Soup	\$	165.00
Technical Larning College	\$	200.00
Truly Nolen	\$	91.00
Truly Nolen	\$	42.00
Turner Laboratories	\$	60.00
Turner Laboratories	\$	60.00
Turner Laboratories	\$	60.00
Turner Laboratories	\$	795.00
Turner Laboratories	\$	845.00
Turner Laboratories Inc	\$	70.00
Verizon	\$	1,657.94
VSP, Vision Insurance	\$	273.50
Wells Fargo Credit Card	\$	50.16
Wells Fargo Elite Card	\$	283.59
Wells Fargo Remittance Center	\$	126.00
Wells Fargo Remittance Center	\$	25.00
Wells Fargo Remittance Center	\$	364.33
WEX- gas cards	\$	1,552.63
Wist	\$	436.00
Wist	\$	100.00
Wist Covid	\$	100.00
Wist Covid	\$	200.00
<b>Total</b>	<b>\$</b>	<b>54,814.77</b>

## Library Report – June 2020

1. **Library Operations:** We are continuing to provide curbside checkout service as well as providing public computer access and limited copy/fax services. Computer use is by appointment only for limited time. We have put some computers off-limits to ensure proper social distancing and will sanitize the computers between appointments.
2. **Community Garden:** A great deal of work has been completed in the garden. Vegetables have been planted and are already producing. We have partnered with a volunteer group from Fort Huachuca to build the infiltration basins to handle storm water run off from the parking lot. This awesome group of soldiers have been working hard every Saturday to build the basins. We received a 5K grant from Legacy Foundation to pay for materials and some labor. There was nice write up in the paper on Sunday, Jun 21<sup>st</sup>. Would like to have a recognition ceremony for the soldiers in the near future.
3. **Digital History Project:** We are still doing interviews. If you would like to participate, please email the library at [sharvey@huachucacityaz.gov](mailto:sharvey@huachucacityaz.gov).
4. **Summer Reading:** We have modified our summer reading program to eliminate in person activities. We currently have summer reading “go kits” for children to pick up once each week. Kits will have a reading log, some written activities, and a craft/project for the children to do.
4. **Hotspot Program:** Received another \$4K grant to continue the mobile hotspot lending program.
5. **Welcome Packet:** We are currently working on a welcome packet for new residents. The packet was initially designed to provide about the library and the services and programs we offer. However, we now plan to include more information on town operations and local resources as well. If you have ideas of something specific you would like to see included, please let the Library Director know.

## Senior Center Report – June 2020

1. The Senior Center will remain closed until we can ensure appropriate sanitation, especially since it serves a vulnerable population. All programs and meetings there have been cancelled.
2. Grant Application – Applied for a grant to facilitate the lending of durable medical equipment and incontinence supplies in partnership with The Lending Shed. We applied for a grant to cover the cost of a drop-off kiosk for donations of incontinence supplies and a

shed to store the donations and durable equipment. The shed would also be used to store bikes for our Holiday Basket program.

4. The next monthly Community Food Bank TEFAP food box distribution will be on July 17<sup>th</sup>. Our last distribution was on Jun 19<sup>th</sup>. We had over 80 cars come through. Huge thank you to staff and council who helped out! We need more volunteers. If you would like to help out at the next one, please let me know. Also am working to set up a distribution system for left-over food, would need some volunteers for that as well. Plan to reach out to local churches and the “half-way” house (previously the women’s and children’s shelter on Gonzales Blvd) to see if they can use the excess or if they can distribute to the needy.

### **Parks and Rec – June 2020**

1. Pool opened on June 20. All lifeguards were certified on June 19<sup>th</sup>. Huge thank you to Public Works whose hard work made it possible to get the ready to be open. We are following a regularly scheduled sanitation routine and enforcing social distancing in the pool area. Guards are required to wear masks in the guard shack but not outside. Hours are: Thu & Fri from noon to 6 pm. Sat & Sun from noon to 5 pm. We had a donation of \$200 from a community member to pay admission for local children, so HC/Whetstone children will get in for free through July 4<sup>th</sup>. We are limiting the total number of pool patrons to 25 at one time.

2. 4<sup>th</sup> of July –Fireworks only. Park will be open to the public, but there are no town events taking place there.

3. We have held meetings at Leffingwell Park, Hunt Park and Keeline Park to solicit community feedback for improvement projects (CDBG Funds) in the parks. Ideas will be presented to council for their consideration at work session scheduled for June 25. Small write up in the Herald on these meetings.

## **Huachuca City Landfill Monthly Activity Report June 2020**

- **Hydraulic leak in new 816K compactor, serviced by Empire. Replaced fitting inside belly pan. No cost Warrantee work.**
- **D-6 serviced by Empire for computer transmission error codes. Out of service for 5 working days waiting on parts. Empire replaced defective wiring harness. No cost Warrantee work.**
- **A/C in 613 scraper was fixed by Elite Sales**
- **Fire on Landfill working face June 8<sup>th</sup>. Operators properly segregated the burning material from face. FD responded and drowned the hot spots. I informed ADEQ as required.**
- **Used 40,000 gal water for dust control thru June 22,2020**
- **Conducted first commercial random load inspection, as required by our permit and facilities plan. Load was from Sulphur Springs Sanitation. We rejected the load for materials that we could not handle on the working face. Long 1" rebar and large chunks of concrete imbedded with rebar.**
- **Heavy monsoon downpour on June 15, Stopped hauling dirt and stopped commercial traffic to working face @ 4pm.  
Moved commercial traffic to our "Rainy Day Working Face" all day June 16<sup>th</sup> because of muddy and slippery conditions..  
Returned to normal operations on the 17<sup>th</sup> of June.**
- **Conducted exit interview for operator Ed Reynolds, his last day June 5<sup>th</sup>.**
- **Interviewed and Hired new Landfill operator. Ronald Fletcher**
- **Working on cost effective disposal of waste tires.**
- **No accidents or injuries for landfill employees.**

**Respectfully submitted,**

**Jay Howe**  
**Huachuca City**  
**Landfill Director**





**Chief James L. Thies**  
**HUACHUCA CITY POLICE DEPARTMENT**

500 North Gonzales Boulevard

Telephone (520) 456-1353

Fax (520) 456-9208

HUACHUCA CITY, ARIZONA 85616



**Attn: Town of Huachuca City Council, Staff and Citizens**

**Report Number: 6-25-2020**

**Hello Team, here are some updates on your Police Department, Records Department and Animal Control Officers.**

**Police Officers:**

**Through the June 25, 2020.**

**Your police department had the following criminal arrests and civil citations.**

- **Two DUI subject placed under arrest.**
- **Disorderly Conduct and Domestic Violence are up.**
- **Fail to Yield into Santa Cruz County safely and successfully stopped.**
- **Christopher Thompson will be promoted to Sergeant June 25, 2020.**
- **Gerald Hursh will be the Full Time Animal Control Officer who will cross train into the records department.**

**AZPost Audit complete for 2019. HCPD is in compliance. Joe Glowacki restricted status lifted by AZPost.**

**Two officers require new body armor. Body Armor is good for 5 years. After that time, its effectiveness declines and the armor is no longer viable.**

**4 officers require new outer carrier vests. All items delivered by July of 2020.**

**The funds to purchase these items through Diamondbacks out of Tucson will come from our RICO fund. \$ 2,051.93.**

**4 each 9mm Glocks (ProForce Law Enforcement) will be purchased from RICO funds, \$1,784.88. 16 Police Badges (Sun Badge Company) will be purchased from these funds. \$1,503.76. HCPD Police Officers no longer will be referred to as Patrolman. They will be Officer.**

**This money comes from previous seizures, controlled by the County Attorney Office. (Not Town of Huachuca City funds).**

**Animal Control:**

**Animal Control has a new Patch design that uniquely identifies their branch of operations, while still being attached to HCPD.**

**ACO will have one full time Animal Control who will cross train in records department. Sheds at animal shelter have been moved to locations in the town.**

**This process should be completed by the middle of June. 4 Sheds total.**

**Chief James L. Thies**

***James L. Thies HC-1***

**[jthies@huachucacityaz.gov](mailto:jthies@huachucacityaz.gov)**



# Huachuca City Police Department (HCPD)



Law Total Incident Report, by Agency, Nature  
7-1-2019 through 6-1-2020

<b><u>Nature of Incident</u></b>	<b><u>Total Incidents</u></b>
Follow Up	6
911 HANG UP/INCOMPLETE	18
Open Line 911	2
Abandoned Vehicle	5
Aggressive Driving	1
Alarm	40
Liquor Law Violation	2
Barking Dog	10
Dog Bite	8
Found Animal	13
Animal Left Inside Vehicle	1
Animal/Lost Animal	19
Animal Problem	75
Sick/Injured Animal	6
Stray Animal	19
Vicious Animal	4
Assault	3
Assault Fire	1
Assist Border Patrol	13
Assist Bisbee Police Dept	1

<b>Assist Cochise County Sheriff</b>	<b>76</b>
<b>Assist DPS</b>	<b>45</b>
<b>Assist Fry Fire</b>	<b>14</b>
<b>Assist Huachuca City Police</b>	<b>3</b>
<b>Assist Other</b>	<b>38</b>
<b>Assist Sierra Vista Fire Dept</b>	<b>1</b>
<b>Assist Sierra Vista Police</b>	<b>26</b>
<b>Assist Tombstone Marshal Offic</b>	<b>1</b>
<b>Assist Whetstone Fire</b>	<b>19</b>
<b>Attempt to Locate</b>	<b>3</b>
<b>Attended Death</b>	<b>1</b>
<b>Bee Problem</b>	<b>1</b>
<b>Blood Draw</b>	<b>1</b>
<b>Burglary</b>	<b>10</b>
<b>Check Welfare</b>	<b>82</b>
<b>Child Abuse or Neglect</b>	<b>4</b>
<b>Child Custodian Dispute</b>	<b>5</b>
<b>Child Neglect</b>	<b>2</b>
<b>Citizen Dispute</b>	<b>2</b>
<b>Tombstone City Code Violatio</b>	<b>1</b>
<b>City Code Violation</b>	<b>24</b>
<b>Civil Complaint</b>	<b>10</b>
<b>Complaint on Officer/Employee</b>	<b>7</b>
<b>Service of Court Documents</b>	<b>9</b>
<b>Close Patrol Citizen Initiated</b>	<b>32</b>
<b>Close Patrol Officer Initiated</b>	<b>999</b>
<b>Criminal Damage</b>	<b>23</b>
<b>Criminal Trespass</b>	<b>12</b>
<b>Curfew Violation</b>	<b>1</b>
<b>Custodial Interference</b>	<b>2</b>
<b>Disabled Vehicle</b>	<b>16</b>
<b>Disorderly Conduct</b>	<b>27</b>
<b>Disturbance</b>	<b>8</b>
<b>Domestic Violence</b>	<b>40</b>
<b>Driving on Suspended License</b>	<b>2</b>
<b>Controlled Substance Problem</b>	<b>14</b>

DUI Alcohol or Drugs	14
Fingerprints	13
Fire Assist	2
Fireworks	2
Follow Up	13
Found Child	1
Found Property	24
Fraud	13
Graffiti	1
Harassment	10
Traffic Accident Hit and Run	2
House Check	4
Identity Theft	1
Illegal Dumping	6
Information Report	173
INJURY ACCIDENT/PUBLIC HWY	2
INJURY ACCIDENT/PRIVATE PROP	1
Intoxicated Person	1
Juvenile Problem	19
Keep the Peace	22
Legal Process Service	4
Lost Property	11
Medical Emergency	1
Deliver Message	4
Missing Juvenile	1
Missing Person	2
Molestation	1
Motorist Assistance	23
Neighbor Disput	4
Noise Complaint	27
NON INJURY ACC/PRIVATE PROP	12
NON INJURY ACCIDENT/PUBLIC HWY	6
Possible Overdose	2
Overdue Juvenile	1
Parking Violation	23

<b>Pedestrian Contact</b>	<b>183</b>
<b>Possession Drug Paraphernalia</b>	<b>2</b>
<b>Possession Marijuana</b>	<b>1</b>
<b>Possible Overdose</b>	<b>1</b>
<b>Prowler</b>	<b>2</b>
<b>Police Public Assist</b>	<b>130</b>
<b>Public Works</b>	<b>2</b>
<b>Received Stolen Property /Vehi</b>	<b>2</b>
<b>Reckless Driving</b>	<b>34</b>
<b>Repossession</b>	<b>12</b>
<b>Runaway Juvenile</b>	<b>4</b>
<b>Sexual Misconduct a Minor</b>	<b>1</b>
<b>Sex Offense</b>	<b>2</b>
<b>Sexual Abuse</b>	<b>2</b>
<b>Sexual Assault</b>	<b>6</b>
<b>Sexual Exploitation</b>	<b>1</b>
<b>Shoplifting</b>	<b>10</b>
<b>Shortness of Breath</b>	<b>1</b>
<b>Shots Fired</b>	<b>8</b>
<b>Snake Removal</b>	<b>2</b>
<b>Soliciting Without a permit 1</b>	<b>1</b>
<b>Special Detail</b>	<b>1</b>
<b>Stalking</b>	<b>1</b>
<b>Still Fire Alarm</b>	<b>1</b>
<b>SUICIDAL SUBJECT</b>	<b>10</b>
<b>Suspicious Circumstance</b>	<b>86</b>
<b>Suspicious person</b>	<b>26</b>
<b>Suspect Vehicle</b>	<b>37</b>
<b>Suspicious Vehicle</b>	<b>1</b>
<b>Test Call Law</b>	<b>1</b>
<b>Theft</b>	<b>16</b>
<b>Theft of Bicycle</b>	<b>1</b>
<b>Stolen Vehicle</b>	<b>2</b>
<b>Threatening/Intim Phone Call</b>	<b>7</b>

Threatening/Intimidating	15
Title 36 Transport	3
Traffic Signal or Sign Problem	1
Traffic Enforcement	5
Traffic Hazard	40
Traffic Incident	1
Traffic Violation	9
Traffic Stop	1388
Trespassing Enforcement Reques	7
Unattended Death	2
Unattended Juvenile	1
Unknown Problem	1
Unrestrained Juvenile	1
Unsecured Bus/res/veh	14
USDA -	1
Utilities Callout	2
Vehicle Burglary	5
VIN Inspection	1
Violation of Court Order	8
Wanted Person	21

**TOTAL INCIDENTS FOR THIS AGENCY (HCPD)**

**4377**

**Report Includes:**

All dates between `00:00:01 07/01/19` and `23:59:59 06/01/20`, All agencies matching `HCPD`, All natures, All locations,

All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes,

All circumstance codes

rplwtlr.x3 06/02/20





## BUILDING OFFICIAL/ZONING ADMINISTRATOR REPORT JUNE 2020

### Building Dept.

A total of 34 building permits have been issued for 2020 so far. One notable newly issued permit is a tenant improvement project at the old Family Dollar building to include a block wall and interior remodeling to accommodate a new tenant. More detail is noted below for Zoning. More information will be provided next month for the 2<sup>nd</sup> quarter of 2020.

### Zoning Dept.

The tenant for the old Family Dollar building plans to use the building as a shop to repair UTV and personal vehicles, as well as a small retail shop. Because of the repair shop, the use will require a Conditional Use Permit (CUP). The public hearing is scheduled for July 15<sup>th</sup> at 6pm. The Citizen Review Process will begin next week. Information will be posted on the Town bulletin boards and website for public review. I encourage all interested parties to submit any comments or concerns, which will be addressed at the public hearing. The recommendation from the Hearing Officer (myself) will be presented to the Council at their July 23 meeting for final approval.

### Code Enforcement

We are still in Phase I (Premises) of Title 16 Implementation Process. A total of 252 code enforcement cases have been opened to date for premises issues. Of these cases: 129 are for residential properties in Upper, 97 are for residential properties in Lower and 26 are for commercial properties. Follow-up reviews have not been completed for all properties, but with the data available at the date of this report was prepared showed: 1) 45% of the properties in Upper have been cleaned up (cases closed); 2) 50% of the properties in Lower have been cleaned up (cases closed); 3) 25% of the Commercial properties have been cleaned up (cases closed). These percentages have improved dramatically from May. Once the follow-ups are completed the percentages will improve even more. About 20% of the current open cases will require a Notice of Violation to the Owner and about 10% of these will require a Citation

Phase II (Buildings): I am currently in the process of preparing Notice of Violations on a few buildings/structures within the Town. Hopefully, we will get some positive results from these Notices, but if not we will proceed to Citations and/or Court. I should have more to report on this within the next two months.

**Please keep in mind that Code Enforcement will always be ongoing and will never be completed. Premises issues will be the most common by far and building issues will be the most challenging.**

Respectfully submitted,

Dr. Jim Johnson, PhD, CBO, CCI  
Building Official/Zoning Administrator



# **Town of Huachuca City**

## ***The Sunset City***

**500 North Gonzales Boulevard, Huachuca City, Arizona 85616**

**Phone (520) 456-1354, TDD (520) 456-1353, E-mail [jhalterman@huachucacityaz.gov](mailto:jhalterman@huachucacityaz.gov)**

**Fax: (520) 456-0374**

**June 23, 2020**

**To: Town Manager, Town Clerk**

**From: Public works Foreman.**

**Subj: *Workload***

- 1. All Dailey rounds have been completed at all Well Sites, Sewer Ponds, and Landfill.**
- 2. Monthly, Quarterly, Semi Annual Samples for the Holding Ponds, and Wastewater Facility have been pulled and submitted to ADEQ.**
- 3. All Monthly and Annual Drinking Water Samples have been pulled and submitted to ADEQ.**
- 4. Annual Water Use Report has been completed and submitted to AZ Department of Water Resources 2019. Town of Huachuca City Consumed "60, 722, 338 Gallons of Water".**
- 5. Semi Annual Water Samples for Ground Water Monitoring in the Landfill MW1 and MW2 have been pulled and submitted to ADEQ.**
- 6. The 2020 Public Water System Information update has been submitted to ADEQ.**
- 7. The Consumer Confidence Report for Calendar Year 2019 has been submitted to ADEQ for approval for Publication.**
- 8. Public works is just having some minor details to complete for the set up for the Fourth of July.**
- 9. Repairs to the sprinklers at Keeline Park have been completed, cutting, and cleaning various parks, streets and along highway 90 are a working progress.**
- 10. Various service slips request from HCPD, Library, Senior Center, Swimming Pool have been completed or in work with Public works.**



# PRESS RELEASE



Chief James L. Thies  
Huachuca City Police Department Dispatch: 520-456-1353

**For Immediate Release on June 25, 2020:**

**Controlled access for parking on Gila (East side of Leffingwell Park)**

**Road Closures – July 4<sup>th</sup>, 2020 Independence Day Celebration**

In conjunction with the town-wide Independence Day Celebration on July 4<sup>th</sup>, 2020, The Huachuca City Police Department has announced the following road closures: Gila Street from School Drive to Skyline Drive, and Skyline Drive from Gonzales Blvd. to Edgewood Street. These roads will be closed on July 4, 2020 from 3:00 pm thru 9:00 pm. Fireworks display will be shot from Keeline Park by Whetstone Fire District. This area will be Off Limits to the Public until approximately 9:00 p.m.



**\*DRIVE SAFELY\*   \*IT MATTERS\*   THANK YOU!!**

Chief James L. Thies  
*James L. Thies #C-1*



**MEMORANDUM**

**25 June 2020**

**From: Town Manager  
To: Town Council**

**Subject: Recommended Meeting Schedule for Fiscal Year 2020-2021**

In accordance with municipal code, the following is the Town Manager's recommended meeting schedule for Town Council from July 2020 to June 2021. All proposed meetings are scheduled to convene at 7:00 PM on the second and fourth Thursday unless otherwise noted.

**Thursday, 9 July 2020**

**Thursday, 23 July 2020**

**Thursday, 13 August 2020**

**Thursday, 27 August 2020**

**Thursday, 10 September 2020**

**Thursday, 24 September 2020**

**Thursday, 8 October 2020**

**Thursday, 22 October 2020**

**Thursday, 5 November 2020  
(Adjusted due to Thanksgiving Holiday)**

**Thursday, 19 November 2020  
(Adjusted due to Thanksgiving Holiday)**

**Thursday, 3 December 2020  
(Adjusted due to Christmas Holiday)**

**Thursday, 17 December 2020  
(Adjusted due to Christmas Holiday)**

**Thursday, 14 January 2021**

**Thursday, 28 January 2021**

**Thursday, 11 February 2021**

**Thursday, 25 February 2021**

**Thursday, 11 March 2021**

**Thursday, 25 March 2021**

**Thursday, 15 April 2021**

**Thursday, 29 April 2021**

**Thursday, 13 May 2021**

**Thursday, 20 May 2021**

**Thursday, 10 June 2021**

**Thursday, 24 June 2021**

**Respectfully Submitted,**

  
**Phillip D. Cushman**

**Town Manager**





## Save Time. Work Smarter. Partner with us today.

Don't stress, let our experienced accountants put your mind at ease. Whether you need help preparing reports, processing, or just getting caught up, we've got your back.

GET YOUR CUSTOM QUOTE

Ask About  
Our Audit  
Prep Service

## Here's How We Help



### FINANCIAL

#### Ongoing Services

- Bank reconciliation
- Financial reporting
- Payables reconciliation
- Receivables reconciliation
- Invoice Entry [Learn More](#)
- Check processing
- Clearing reconciliation



### PAYROLL

#### Ongoing Services

- Time entry
- Payroll processing
- Year-end filing and reporting
- Government filing
- Payment processing [Learn More](#)
- Govt/Internal reporting
- W-2 & 1099 reporting



### UTILITY

#### Ongoing Services

- Account maintenance
- Payment entry
- Billing and mailing
- Month-end balancing
- Month-end reporting [Learn More](#)
- Reconciling open deposits



### SPECIALTY

#### One-time Services

- Specialized reports and forms
- Balancing payables to GL
- Normalization & cleanup
- Account Structure Changes
- Short-term staff coverage [Learn More](#)
- Budget Entry
- Pre-Audit cleanup

Additional services are available for all Caselle applications.

Price is determined by services chosen  
GET YOUR CUSTOM QUOTE



## Proposal for Services

---

# CASELLE®

Prepared for

## Town of Huachuca City City, Arizona

Prepared by

**CASELLE®**

1656 S East Bay Blvd, Ste. 100

Provo, UT 84606

Tel: (800) 228-9851

Fax: (801) 850-5001

[www.caselle.com](http://www.caselle.com)

Submitted on

June 11, 2020



## Statement of Confidentiality & Non-Disclosure

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**This document contains proprietary and confidential information. All data submitted to the Town of Huachuca City is provided in reliance upon its consent not to use or disclose any information contained herein except in the context of its business dealings with Caselle, Inc. The recipient of this document agrees to inform present and future employees of the Town of Huachuca City who view or have access to its contents of its confidential nature.**

**The recipient agrees to instruct each employee that they must not disclose any information concerning this document to others except to the extent that such matter are generally known to, and are available for use by, the public. The recipient also agrees not to duplicate or distribute or permit others to duplicate or distribute any material contained herein without Caselle, Inc.'s express written consent.**

**Caselle, Inc. retains all ownership and intellectual property rights to the material and trademarks contained herein, including all supporting documentation, files, marketing material, and multimedia.**

**BY ACCEPTANCE OF THIS DOCUMENT, THE RECIPIENT AGREES TO BE BOUND BY THE AFOREMENTIONED STATEMENT.**



## Table of Contents

Statement of Confidentiality & Non-Disclosure.....	i
Table of Contents.....	i
Executive Summary.....	1
Proposed Services.....	2
Deliverables.....	2
Payroll Services.....	2
Cost Requirements.....	3
Town of Huachuca City Team.....	3
Policy for Review.....	4
Statement of Authorization.....	5

## Executive Summary

**Caselle, Inc. is pleased to present the Town of Huachuca City with this proposal for services. We understand the opportunity to serve the Town of Huachuca City and recognize this unique opportunity to offer assistance.**

**Having carefully examined the Town of Huachuca City requirements, we are confident that our proposed services will effectively address those needs. Our goal is to provide accurate accounting services for Payroll on contract and to save the Town of Huachuca City hours of labor and buckets of stress. The Town of Huachuca City will**

- **Benefit from the expertise of Caselle's technicians, both in using the software and performing tasks for the Payroll functions.**
- **Benefit from the confirmation and validation of accurate and supportable information that will be retrievable and reportable from the Caselle Payroll application on site at the Town of Huachuca City.**

## Proposed Services

---

### Deliverables

In the course of this contract, Caselle will deliver the following:

### Payroll Services

- Review timecard totals, enter hours and calculate employee checks and direct deposit amounts, and verify entries are correct.
- Calculate leave time, benefits, and verify amounts.
- Queue checks to be printed from data at Town of Huachuca City.
- Print retirement reports and create the electronic file if applicable. Town of Huachuca City will submit online.
- Print the Pay Code Transaction reports. Town of Huachuca City will verify amounts.
- Print supplemental checks, as needed.
- Print reports for the previous items mentioned in this list. Town of Huachuca City will keep these reports as PDF documents for verification and information retention requirements.
- Make payment to the IRS online using the Town of Huachuca City PIN.
- Make payment to for Arizona Withholding.
- Prepare and print quarterly reports for filing.
- Prepare and print W-2's and balance year-end reports.
- Prepare reports and files for ACA filing.
- Perform the update to the General Ledger.
- Caselle staff will review the flow of the Liability balances in the General Ledger and confirm proper Payroll activity in the General Ledger monthly.

## Cost Requirements

---

The proposed contract for Town of Huachuca City includes services for Payroll. The payroll will be for not more than 40 employees and includes retirement and insurance reporting, for one year.

- ☐ Item 1: Payroll processed at \$825 per pay period paid on a monthly basis.

Payroll services may continue after one year for additional months at the Town of Huachuca City's option. Nearly all of our customers have selected to continue on a month to month basis after the first year is completed. Optional adjustments up or down to the rate after twelve months would be made if needed based upon hours of work recorded by Caselle technicians in the first eleven months of service. Total annual costs of the first twelve months of payroll service will not exceed \$21,450.

## Town of Huachuca City Team

---

This project will be overseen by Brian Wilkins, VP Finance, MBA. He will be accountable for all aspects of this agreement

Payroll team is directed by:

Kimberly Olsen, MAcc, CPA

Fransisco Carreno, BS Accounting

Jason Christensen, BS Accounting



## Policy for Review

---

**Town of Huachuca City agrees to review transactions and reports at the end of each month to verify that the terms and conditions of the service proposal are fulfilled. Following the end of these verifications and the closing of the GL period, the hours spent on any changes, corrections, or updates that need to be made to data in closed pay periods will be calculated and could be billed as an additional service fee.**

**Caselle will provide all services herein by remotely accessing the computer system for Town of Huachuca City and working in concert with their personnel to allow them to participate, observe, and learn about the application software and the operations and procedures in a training experience to the extent possible. This data procedure will allow checks, reports, and other work products to be printed in the Town of Huachuca City administration office.**

## Statement of Authorization

---

The signatures below indicate each party's acceptance of the terms and objectives stated in this proposal. This proposal is executed by its duly authorized representative.

### **Town of Huachuca City, AZ**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### **Caselle, Inc.**

Signature: \_\_\_\_\_

Name: Brian Wilkins

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## ESTIMATE

**To:** Huachuca City

**Date:** June 19, 2020

**Attention:** Janine Rustine

*We are pleased to submit the following estimate.*

**Job Name:** November 2020 Publicity Pamphlet

**Description:** 8-page, self-cover booklet, 8-1/2 x 11"

**Design/Type:** Convert supplied Word documents into page layout program

**Translation:** Translate provided Word documents into Spanish

**Paper Stock:** 50# white offset

**Presswork:** 1/1 – black ink, front and back

**Bindery:** Trim, fold to 8 1/2 x 11", saddle stitch the 11" way

**Mailing:** Process supplied data (Cass certify, pre-sort, postal reports), Inkjet addresses in black, Sort & Mail

**Delivery:** To Phoenix USPS (requested extras to client)

**Quantities:** 550 – Pamphlets to Print  
500 – Pamphlets to Mail

**Price:** \$ 500.00 – Layout @ \$28 per page (\$500 min)  
\$ 288.00 – Translation @ .24 per word (1,200 words estimated)  
\$ 535.50 – Print & Bind  
\$ 300.00 – Data, Inkjet, Sort & Mail @ \$69/M (\$300 min)

**Total Estimate:** **\$1,623.50** (Estimate does not include postage or AZ sales tax – 8.6%)

**Estimate prepared by:**  
Brian Runbeck  
[brunbeck@runbeck.net](mailto:brunbeck@runbeck.net)

**Accepted by:** \_\_\_\_\_  
Signature Date

**Printed Name:** \_\_\_\_\_





# Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

## RESOLUTION NO. 2020-12

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AUTHORIZING THE TOWN TO ENTER INTO AN AMENDED INTERGOVERNMENTAL AGREEMENT WITH TOMBSTONE UNIFIED SCHOOL DISTRICT # 1 TO RESOLVE AN EASEMENT DISPUTE.

WHEREAS, the Town and the School District wish to resolve amicably a dispute between them concerning the location of an easement known as, "School Drive," appurtenant to School District's Huachuca City School; and

WHEREAS, the Town and the School District have negotiated an amicable resolution of their dispute and have memorialized the terms in the agreement attached hereto as Exhibit "A" and incorporated herein by this reference; and

WHEREAS, on February 14, 2019, and April 11, 2019, the Town adopted agreements to resolve the dispute, however, the Town now wishes to adopt an amended agreement; and

WHEREAS, A.R.S. 11-952 authorizes agreements between public entities for cooperative actions, and the Town and School District desire to jointly exercise their powers and enter into the Intergovernmental Agreement attached hereto as Exhibit AA@; and

WHEREAS, the Mayor and Council have determined that approval of the Intergovernmental Agreement is in the best interest of Huachuca City and its residents.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Huachuca City, Arizona, as follows:

- Section 1.** The Town hereby approves the Intergovernmental Agreement, attached hereto as Exhibit AA.@
- Section 2.** The Town's officers are hereby authorized and directed to execute said Intergovernmental Agreement on behalf of the Town of Huachuca City.
- Section 3.** The Town's officers and staff are hereby authorized to take all steps necessary and proper to implement said Intergovernmental Agreement and give it effect.
- Section 4.** The versions of the agreement adopted on February 14, 2019, and April 11, 2019, are void.

**PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE  
TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 25<sup>th</sup> DAY OF  
JUNE, 2020.**

\_\_\_\_\_  
**Johann Wallace, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Justine Collins, Town Clerk**

**Approved as to Form:**

\_\_\_\_\_  
**Thomas Benavidez, Town Attorney**

**EXHIBIT A**

***[Agreement with Tombstone Unified School District must be attached.]***

**INTERGOVERNMENTAL AGREEMENT BETWEEN  
TOMBSTONE UNIFIED SCHOOL DISTRICT #1 AND  
THE TOWN OF HUACHUCA CITY  
TO RESOLVE A DISPUTE CONCERNING THE LOCATION OF SCHOOL DRIVE**

This Intergovernmental Agreement (hereinafter "IGA") is entered into between the Governing Board of the Tombstone Unified School District #1 (hereinafter "DISTRICT") and the Mayor and Council of the Town of Huachuca City (hereinafter "CITY"); individually referred to as "PARTY" and collectively as "PARTIES."

- I. **PURPOSE:** The purpose of this IGA is to amicably resolve a dispute between the PARTIES concerning the location of an easement known as, "School Drive," appurtenant to DISTRICT'S Huachuca City School.
- II. **BACKGROUND:** In 1971, DISTRICT recorded an easement ["School Drive" (Cochise County Recorder's Docket 696-40, 41)] that was granted to CITY for ingress and egress on March 14, 1967. The CITY has been maintaining School Drive since its conveyance. At some point, CITY paved over School Drive; however, a portion of the pavement falls outside the boundaries of the easement's legal description and onto DISTRICT'S property.
- III. **AUTHORITY:** This IGA is authorized pursuant to A.R.S. § 11-952.
- IV. **DURATION OF IGA:** This IGA shall begin after it has been executed by all PARTIES and shall terminate ninety-nine (99 years) after the CITY has provided the water and sewer credits to DISTRICT and easement has been officially conveyed, as described in Sections (V & VI) below.
- V. **RESPONSIBILITIES OF DISTRICT:**
  - Add the real property, legally described on attached "Conveyance of Temporary Easement" and its "Exhibit A," which are together attached hereto as "Attachment A" and incorporated herein by this reference, to the existing "School Drive" easement.
  - Re-convey the augmented School Drive easement to CITY for a period of ninety-nine (99) years, which is attached herein as "Attachment B" and incorporated herein by this reference.
  - Be responsible for all costs, fees, expenses and approvals needed from all government entities to accomplish augmenting and reconveying School Drive to City.
- VI. **RESPONSIBILITIES OF CITY:**
  - Upon District's completion of all of its responsibilities in Section (V), above, City will provide to District a combined water and sewer service credit to DISTRICT in the total amount of \$19,244.30, at the CITY'S rates effective at the time the credited services are provided.
  - Maintain the augmented School Drive easement in the normal course of CITY'S maintenance plans.
- VII. **TERMINATION:** The PARTIES may terminate this IGA before it expires, or extend it, only upon mutual agreement in writing.

**VIII. NOTICE:** Written notice is accomplished by using the following contact information:

**To DISTRICT:** Superintendent Robert Devere  
Tombstone Unified School District #1  
PO Box 1000  
Tombstone, AZ 85638

**To CITY:** Town Manager  
500 N. Gonzales Blvd.  
Huachuca City, Arizona 85616

**IX: EFFECTIVE DATE:**

This IGA is effective upon the date of the final signature, below.

**In Witness Whereof,** the PARTIES hereto have entered into this IGA as evidenced by their signatures below.

**FOR AND ON BEHALF OF THE  
TOMBSTONE UNIFIED SCHOOL DISTRICT #1**

**FOR AND ON BEHALF OF THE  
TOWN OF HUACHUCA CITY**

\_\_\_\_\_  
**KEITH GUIN**  
Board President

\_\_\_\_\_  
**JOHANN WALLACE**  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**ATTEST:**

**ATTEST:**

\_\_\_\_\_  
Authorized Signatory

\_\_\_\_\_  
JENNIFER FULLER, Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



**INTERGOVERNMENTAL AGREEMENT LEGAL DETERMINATION**

In accordance with A.R.S. § 11-952, this IGA has been reviewed by the undersigned who have determined that this IGA is in appropriate form and within the powers and authority granted to each respective public body.

**FOR AND ON BEHALF OF THE  
TOMBSTONE UNIFIED SCHOOL DISTRICT #1**

**FOR AND ON BEHALF OF THE  
TOWN OF HUACHUCA CITY:**

\_\_\_\_\_  
ANNE CARL  
Law Office of Anne Carl PLC

\_\_\_\_\_  
THOMAS BENAVIDEZ  
Benavidez Law Group, P.C.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**ATTACHMENT A**

***[Easement Conveyance containing Exhibit A, description of additional easement property must be attached.]***

**ATTACHMENT B**

***[Easement re-Conveyance containing description of original easement property  
must be attached.]***

-



When recorded, mail to:  
Tombstone Unified School District #1  
P.O. Box 1000  
Tombstone, AZ 85638

Space above for Recorder's use only

### CONVEYANCE OF TEMPORARY EASEMENT

**\*\*This Conveyance supersedes prior recorded conveyance of easement in 1971 ["School Drive" (Cochise County Recorder's Docket 696-40, 41)] that was granted to CITY for Ingress and egress and signed on March 14, 1967.\*\***

For Ten Dollars and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, TOMBSTONE UNIFIED SCHOOL DISTRICT #1, a duly constituted and organized school district of Cochise County, Arizona, does hereby give and grant unto the CITY OF HUACHUCA CITY, ARIZONA, a municipal corporation of the State of Arizona, a ninety-nine (99) year easement upon, over and across the surface of the following described premises, to-wit:

**A parcel of land 75.0 feet in width by 488.0 feet in length, being that portion of the South 75.0 feet of the Northwest Quarter of the Southeast Quarter of Section 5, Township 21 South, Range 20 East, G. & S. R. B. & M., Cochise County, Arizona, lying West of the Northerly projection of the East line of Third Street in Huachuca Village Re-Subdivision, the Plat of which is on file and of record in the office of the County Recorder of Cochise County, State of Arizona.**

TO HAVE AND TO HOLD the same unto the said CITY OF HUACHUCA CITY, and its successors, for the following use and purpose, to-wit:

To use and maintain a paved roadway, known as "School Drive," and parking area that are appurtenant to Huachuca City School, upon, across and over said easement.

Together with the right of ingress and egress to, from, across and along the Grantor's Property, and with the right to use lands adjacent to said easement during temporary periods of reparation, replacement or maintenance of said roadway and/or parking area; the right to repair, replace, maintain and remove said roadway and/or parking area from said easement; and to trim or remove any trees, shrubs or tall grasses that in the judgment of the City may interfere with use or maintenance of said roadway and/or parking area.

By accepting this easement, the City of Huachuca City agrees to exercise reasonable care to avoid any damage to said real property above described.

IN WITNESS WHEREOF, and during a properly noticed meeting, the TOMBSTONE UNIFIED SCHOOL DISTRICT #1 has caused this temporary easement to be conveyed.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2019.

Grantor:

\_\_\_\_\_  
Kelth Guin, Governing Board President, Tombstone Unified School District #1

**Exempt Pursuant to A.R.S. §§ 11-1134(A)(2), 11-1134(A)(3)**

**STATE OF ARIZONA } SS**  
**County of Cochise }**

This Instrument was subscribed, sworn to, and acknowledged before me this \_\_\_\_ day of \_\_\_\_\_  
2019, by \_\_\_\_\_.

**My Commission Expires:** \_\_\_\_\_

\_\_\_\_\_  
**Notary Public**

When recorded, mail to:  
Tombstone Unified School District #1  
P.O. Box 1000  
Tombstone, AZ 85638

Space above for Recorder's use only

### CONVEYANCE OF TEMPORARY EASEMENT

For Ten Dollars and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, TOMBSTONE UNIFIED SCHOOL DISTRICT #1, a duly constituted and organized school district of Cochise County, Arizona, does hereby give and grant unto the CITY OF HUACHUCA CITY, ARIZONA, a municipal corporation of the State of Arizona, a ninety-nine (99) year easement upon, over and across the surface of the following described premises, to-wit:

**See Attached Description, "Exhibit A"**

TO HAVE AND TO HOLD the same unto the said CITY OF HUACHUCA CITY, and its successors, for the following use and purpose, to-wit:

To use and maintain paved roadway and parking area upon, across and over said easement that, with March 14, 1967 conveyance, is known as "School Drive" and is appurtenant to Huachuca City School.

Together with the right of ingress and egress to, from, across and along the Grantor's Property, and with the right to use lands adjacent to said easement during temporary periods of reparation, replacement or maintenance of said roadway and/or parking area; the right to repair, replace, maintain and remove said roadway and/or parking area from said easement; and to trim or remove any trees, shrubs or tall grasses that in the judgment of the City may interfere with use or maintenance of said roadway and/or parking area.

By accepting this easement, the City of Huachuca City agrees to exercise reasonable care to avoid any damage to said real property above described.

IN WITNESS WHEREOF, and during a properly noticed meeting, the TOMBSTONE UNIFIED SCHOOL DISTRICT #1 has caused this temporary easement to be conveyed.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2019.

Grantor:

\_\_\_\_\_  
Keith Guin, Governing Board President, Tombstone Unified School District #1

**Exempt Pursuant to A.R.S. §§ 11-1134(A)(2), 11-1134(A)(3)**

STATE OF ARIZONA } SS  
County of Cochise }

This instrument was subscribed, sworn to, and acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2019, by \_\_\_\_\_.

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public





## **GTS/Gilbert Technical Services, Inc.**

1601 Paseo San Luis ~ Suite 203 ~ Sierra Vista, Arizona 85635  
Phone (520) 458-5730 ~ Fax (520) 458-5739 ~ Email: gts@theriver.com

### **Easement Description**

An easement for ingress and egress over a portion of an existing road (School Drive) in that portion of the Northwest  $\frac{1}{4}$  of the Southeast  $\frac{1}{4}$  of Section 5, Township 21 South, Range 20 East of the Gila and Salt River Meridian, Cochise County, Arizona, more particularly described as follows;

Commencing at the South  $\frac{1}{16}^{\text{th}}$  corner of Section 10, said point being on the North-South mid-section line of Section 5, from which point the Center  $\frac{1}{4}$  corner of Section 5 bears North  $00^{\circ} 03' 10''$  East a distance of 1321.46 feet;

Thence North  $00^{\circ} 03' 10''$  West coincident with the North-South mid-section line of Section 5 a distance of 79.46 feet;

Thence North  $88^{\circ} 33' 48''$  East a distance of 25.01 feet to the Point of Beginning of the easement description;

Thence North  $88^{\circ} 33' 48''$  East a distance of 463.14 feet,

Thence South  $00^{\circ} 03' 10''$  East a distance of 15.00 feet;

Thence South  $89^{\circ} 48' 02''$  West a distance of 463.00 feet;

Thence North  $00^{\circ} 03' 10''$  West a distance of 5.00 to the Point of Beginning.

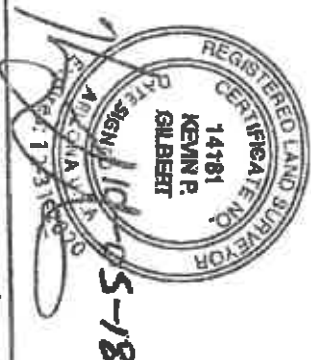
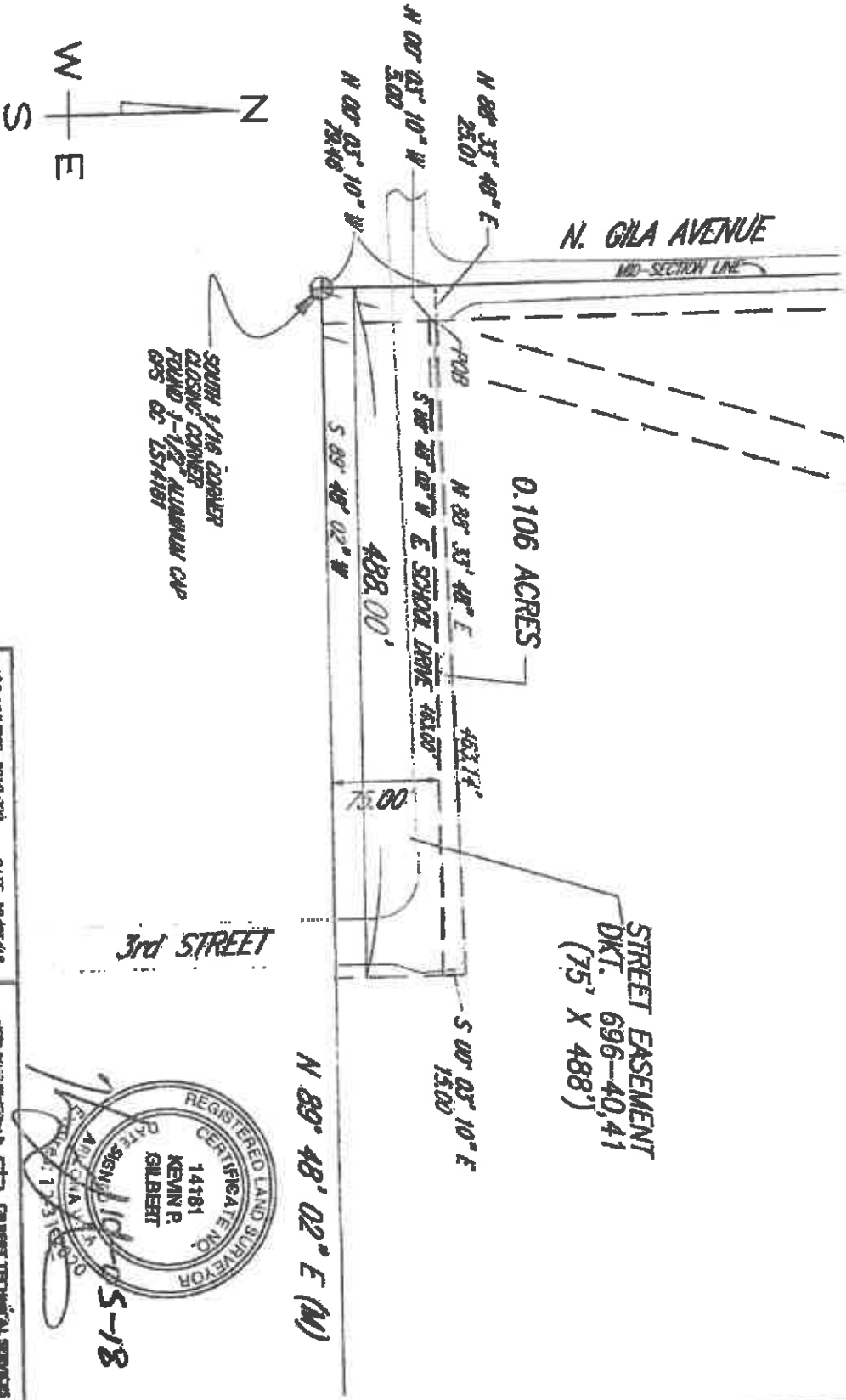
Subject to any and all prior easements, rights-of-way, covenants, restrictions and encumbrances of record or not of record that may otherwise legally exist.



GTS-2018-099 / Tombstone USD  
An esmt. for access over a portion of  
School Drive in Huachuca City, Az.  
10/04/2018

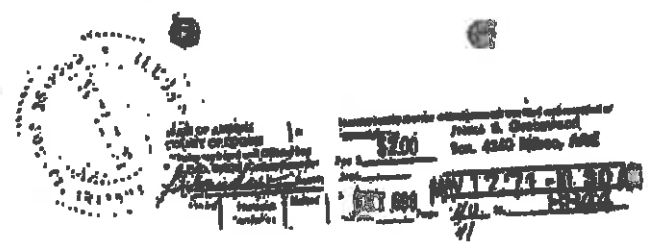
# EXHIBIT MAP

AN ACCESS EASEMENT  
OF  
IN THE NORTHWEST ONE QUARTER OF THE SOUTHEAST ONE QUARTER OF SECTION 5, TOWNSHIP 21 SOUTH, RANGE 20 EAST,  
PINALA CITY ELEMENTARY SCHOOL, TONKSTONE UNITED SCHOOL DISTRICT



JOB NUMBER: 2018-039 DATE: 10/02/18  
DRAWN BY: [signature] SCALE: 1"=100'  
CHECKED BY: [signature] SHEET 1 OF 1

GILBERT TECHNICAL SERVICES, INC.  
1001 ARIZONA AVE., SUITE 200  
SCOTTSDALE, ARIZONA 85257  
(480) 480-0000



**EASEMENT**

For One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, TOMBSTONE SCHOOL DISTRICT NO. 1, a duly constituted and organized school district of Cochise County, Arizona, does hereby give and grant unto the CITY OF HUACHUCA CITY, ARIZONA, a municipal corporation of the State of Arizona, an easement upon, over and across the surface of the following described premises, to-wit:

A parcel of land 75.0 feet in width by 488.0 feet in length, being that portion of the South 75.0 feet of the Northwest Quarter of the Southeast Quarter of Section 8, Township 21 South, Range 20 East, G. & S. R. N. & M., Cochise County, Arizona, lying West of the Northerly projection of the East line of Third Street in Huachuca Village Re-Subdivision, the Plat of which is on file and of record in the office of the County Recorder of Cochise County, State of Arizona.

TO HAVE AND TO HOLD the same unto the said CITY OF HUACHUCA CITY, and its successors, for the following uses and purposes, to-wit:

1. To construct and maintain a paved roadway upon, across and over the North fifty (50) feet of said easement.
2. To construct and maintain a parking area and/or park area, as may be mutually agreed upon between the parties, upon, across and over the South twenty-five (25) feet of said easement.

IN WITNESS WHEREOF, the said TOMBSTONE SCHOOL DISTRICT NO. 1, has caused these presents to be executed by its duly authorized officers undersigned this 14

day of March, 1967.

Libby C. George  
Libby C. George, President

Samuel M. Arnold  
Samuel Arnold, Clerk

Elaine Sulger  
Elaine Sulger, Member

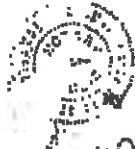
Houston Davis  
Houston Davis, Member

Howard A. Lindsey  
Howard Lindsey, Member

STATE OF ARIZONA }  
COUNTY OF COCHISE } ss.

Before me, the undersigned Notary Public, personally appeared Lloyd C. George, Samuel Arnold, Elaine Sulger, Houston Davis, and Howard Lindsey, to me known and known to me to be the President, Clerk, and Members, respectively, of Tombstone School District No. 1, and acknowledged to me that they executed the foregoing Instrument, being thereto duly authorized, for and on behalf of the said Tombstone School District No. 1, and for the purposes and consideration therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14 day of March, 1967.



My commission expires:

July 20, 1968

Michael A. Linck  
Notary Public

## Report Criteria:

Accounts to Include: With balances or activity  
 Print Fund Titles  
 Page and Total by Fund  
 Print Source Titles  
 Total by Source  
 Print Department Titles  
 Total by Department  
 All Segments Tested for Total Breaks

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>GENERAL FUND</b>					
<b>TAXES</b>					
10-31-100	AUTO LIEU TAX	87,416.75	88,855.00	97.50	110,974.00
10-31-200	REAL PROPERTY TAXES	102,588.12	94,900.00	108.10	106,326.21
10-31-240	FRANCHISE TAXES	11,878.48	17,250.00	88.88	21,300.00
10-31-250	CITY SALES TAXES	300,357.24	214,727.00	139.88	328,787.00
10-31-252	Use Tax Purchases	.00	25,000.00	.00	10,000.00
10-31-254	Use Tax Inventory	.00	25,000.00	.00	10,000.00
10-31-260	STATE SALES TAXES	170,139.04	172,379.00	98.70	187,371.00
Total TAXES:		672,410.69	638,911.00	106.24	743,758.21
<b>LICENSES AND PERMITS</b>					
10-32-100	BUILDING PERMITS	10,913.40	30,093.00	36.27	15,000.00
10-32-110	BUSINESS LICENSES	7,857.25	12,042.00	83.59	11,000.00
10-32-120	P&Z FEES	1,310.00	1,305.00	100.38	750.00
Total LICENSES AND PERMITS:		19,880.65	43,440.00	45.77	26,750.00
<b>INTERGOVERNMENTAL REVENUE</b>					
10-33-100	STATE REVENUE SHARING	224,748.80	224,331.00	100.19	248,099.00
10-33-200	State Infrastructure Fund	.00	.00	.00	.00
Total INTERGOVERNMENTAL REVENUE:		224,748.80	224,331.00	100.19	248,099.00
<b>CHARGES FOR SERVICE</b>					
10-34-100	ZONING FEES	823.78	250.00	329.60	.00
10-34-131	POLICE PROTECTION EQUIPMENT	57.21	100.00	57.21	100.00
10-34-132	POST TRAINING REIMBURSEMENTS	.00	100.00	.00	100.00
10-34-140	AUCTION PROCEEDS	54,111.23	50,000.00	108.22	20,000.00
10-34-150	ANIMAL SHELTER REIMBURSEMENT	.00	100.00	.00	100.00
10-34-160	KENNEL FEES	527.00	1,000.00	52.70	1,000.00
10-34-170	Admin Garbage Fees	7,279.83	18,350.00	37.82	10,000.00
10-34-530	City Bus Fees/Donations	.00	2,000.00	.00	2,000.00
Total CHARGES FOR SERVICE:		62,798.83	72,800.00	86.14	33,300.00
<b>FINES</b>					
10-35-100	POLICE FINES	89,632.44	103,000.00	88.73	105,000.00
10-35-110	IMPOUND FEES	4,480.00	2,700.00	166.30	6,200.00
10-35-112	TOWING FEES	1,740.00	2,100.00	82.86	3,100.00
10-35-120	LIBRARY FEES & FINES	2,280.88	3,200.00	71.59	3,200.00
Total FINES:		108,133.33	111,000.00	97.44	117,500.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>MISCELLANEOUS REVENUE</b>					
10-36-100	INTEREST	28,836.84	40,833.00	68.30	40,000.00
10-36-200	UNREALIZED GAIN	1,176.06	2,000.00	58.80	10,000.00
10-36-455	DONATIONS	1,478.00	100.00	1,478.00	2,000.00
10-36-500	PARKS & REC REVENUE & FEES	128.00	2,400.00	5.33	2,400.00
10-36-515	Youth Sponsorship Revenue	.00	3,800.00	.00	3,000.00
10-36-900	MISCELLANEOUS	20,151.88	.00	.00	2,500.00
10-36-901	Admin Service Fees	.00	.00	.00	6,000.00
10-36-902	WORKERS' COMP REIMBURSEMENT	1,708.08	100.00	1,708.08	100.00
10-36-903	Diesel Sales (Fire, School)	10,557.41	22,000.00	47.89	15,000.00
10-36-904	WILDLAND REVENUE	.00	2,500.00	.00	2,800.00
10-36-907	Insurance Claims	.00	100.00	.00	100.00
10-36-908	Employee Insurance Contributio	12,806.19	25,000.00	51.62	15,000.00
10-36-910	LANDFILL LAND LEASE	585,795.80	702,955.00	83.33	702,955.00
10-36-911	Weapons & Ammo	.00	.00	.00	20,000.00
10-36-912	Asset Forfeiture	.00	.00	.00	20,000.00
10-36-950	RICO REVENUE(Asset Forfeiture)	.00	8,400.00	.00	8,400.00
10-36-966	Building Lease Rent	.00	15,000.00	.00	15,000.00
10-36-971	Tower Lease	.00	82,984.00	.00	82,984.00
10-36-980	Insurance Dividend	.00	29,000.00	.00	29,000.00
10-36-990	Muffin Monitor Repayment	3,500.00	3,500.00	100.00	3,500.00
10-36-999	Daily Cash Rec Over/Short Acct	40.00	10.00	400.00	100.00
<b>Total MISCELLANEOUS REVENUE:</b>		<b>662,029.05</b>	<b>920,282.00</b>	<b>71.94</b>	<b>959,518.00</b>
<b>Town Grants</b>					
10-37-185	DONATIONS - ANIMAL SHELTER	800.00	5,000.00	12.00	5,000.00
10-37-186	Animal Shelter Grants	.00	150,000.00	.00	.00
10-37-456	DONATIONS - LIBRARY	2,102.75	3,000.00	70.09	3,000.00
10-37-457	LIBRARY GRANT	32,150.00	100,000.00	32.15	50,000.00
10-37-458	Senior Center Grant	38.75	25,000.00	.16	25,000.00
10-37-459	SUMMER SPLASH	.00	.00	.00	.00
10-37-487	Police Donations	.00	5,000.00	.00	5,000.00
10-37-480	Summer Splash Grant	6,283.85	5,000.00	125.27	5,000.00
10-37-808	Grants - Police AZDOHS	.00	120,428.00	.00	100,000.00
10-37-808	Grants - IT	.00	15,000.00	.00	15,000.00
10-37-909	Building Regulation Grant	.00	10,000.00	.00	10,000.00
10-37-911	Grants - Police AZGOHS	.00	120,428.00	.00	50,000.00
10-37-913	USDA Equipment Grant	.00	60,000.00	.00	60,000.00
10-37-919	City Bus Grant	50,000.00	75,000.00	66.67	50,000.00
10-37-920	General Admin Grant	27,000.00	225,000.00	12.00	50,000.00
10-37-921	Police Grant	.00	25,000.00	.00	.00
10-37-925	Misc Grants	.00	25,000.00	.00	150,000.00
10-37-926	Covid-19 Grants	.00	.00	.00	250,000.00
10-37-983	E-Rate	2,393.14	150,000.00	1.60	150,000.00
10-37-985	SCBA Grant	.00	200,000.00	.00	200,000.00
10-37-986	Sewer Pond Project	.00	2,000,000.00	.00	2,000,000.00
10-37-987	Landfill Grant	.00	.00	.00	15,000.00
10-37-988	Public Works Grant	.00	.00	.00	20,000.00
10-37-989	Court Grant	.00	.00	.00	10,000.00
<b>Total Town Grants:</b>		<b>120,548.29</b>	<b>3,318,852.00</b>	<b>3.63</b>	<b>3,223,000.00</b>
<b>COUNCIL</b>					
10-42-100	PERSONNEL SERVICES	10,050.00	10,800.00	93.06	10,800.00
10-42-130	EMPLOYEE BENEFITS	827.34	830.00	99.66	830.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
10-42-220	ATTORNEY FEES	31,047.50	40,000.00	77.62	40,000.00
10-42-260	ADVERTISING	76.32	1,500.00	5.09	1,500.00
10-42-290	OFFICE SUPPLIES	58.15	200.00	29.08	200.00
10-42-330	COMMUNITY RELATIONS	3,401.89	100.00	3,401.89	100.00
10-42-340	MEMBERSHIP LEAGUE	.00	5,720.00	.00	5,720.00
10-42-360	TRAVEL AND TRAINING	1,527.76	1,300.00	117.52	1,300.00
10-42-370	Bldg Lease Payment	14,821.21	18,000.00	81.23	.00
Total COUNCIL:		61,806.17	78,650.00	78.43	80,550.00
GENERAL ADMINISTRATION					
10-43-100	PERSONNEL SERVICES	183,556.32	188,370.00	104.80	188,000.00
10-43-102	New Hire	5,022.86	150.00	3,348.57	150.00
10-43-105	OVERTIME	280.28	.00	.00	280.00
10-43-130	EMPLOYEE BENEFITS	35,934.64	57,063.00	64.73	49,316.21
10-43-250	ADVERTISING	1,838.08	4,000.00	40.95	4,000.00
10-43-271	TELEPHONE	8,715.03	8,600.00	78.06	8,600.00
10-43-280	INSURANCE	42,751.80	48,891.00	87.44	50,000.00
10-43-290	OFFICE SUPPLIES	2,241.38	6,000.00	37.36	6,000.00
10-43-300	PRINTING	806.50	250.00	322.60	1,000.00
10-43-340	UTILITIES	4,838.87	7,958.00	60.82	8,000.00
10-43-360	CONTRACT LABOR	808.84	1,700.00	35.70	1,700.00
10-43-440	POSTAGE	1,384.89	3,500.00	39.56	3,500.00
10-43-470	VEHICLE EXPENSE	48.05	600.00	8.01	600.00
10-43-475	FUEL EXPENSE	178.08	600.00	29.68	600.00
10-43-480	COMPUTER EXPENSE	8,706.73	3,158.00	275.65	8,000.00
10-43-500	BUILDING MAINTENANCE	4,227.57	3,210.00	131.70	4,000.00
10-43-610	EQUIPMENT MAINTENANCE	23.57	500.00	4.71	250.00
10-43-640	MEMBERSHIP	2,236.08	1,500.00	149.07	2,500.00
10-43-650	AUDIT	34,957.86	35,750.00	97.78	35,750.00
10-43-660	TRAVEL AND TRAINING	3,387.26	4,000.00	84.68	4,000.00
10-43-671	Bldg Lease Payment	.00	.00	.00	18,000.00
10-43-680	ELECTION SUPPLIES	.00	100.00	.00	8,000.00
10-43-703	CODIFYING/DIGITIZING	2,388.80	2,100.00	112.84	2,100.00
10-43-705	DEBT:CAP LEASE EXP (830 AZ St)	8,042.20	7,000.00	129.17	10,000.00
10-43-840	CAPITAL OUTLAY - EQUIPMENT	848.38	100.00	848.38	1,000.00
10-43-850	Debt: HURF Repayment	.00	17,550.00	.00	4,200.00
Total GENERAL ADMINISTRATION:		332,911.65	370,848.00	89.82	396,516.21
MAGISTRATE					
10-45-100	PERSONNEL SERVICES	20,250.50	12,857.00	157.51	21,000.00
10-45-105	OVERTIME	280.27	500.00	56.05	250.00
10-45-120	PROSECUTION FEES	3,841.00	8,600.00	55.17	4,500.00
10-45-130	EMPLOYEE BENEFITS	7,251.24	4,601.00	157.60	7,850.00
10-45-221	Court Appt Attorneys	440.00	9,200.00	4.78	4,000.00
10-45-250	CONTRACT LABOR-Pro Tem	1,530.00	1,000.00	153.00	1,000.00
10-45-290	OFFICE SUPPLIES	88.03	450.00	19.56	200.00
10-45-380	CONTRACT LABOR-Judge	7,200.00	10,000.00	72.00	14,400.00
10-45-381	CONTRACT LABOR - SECURITY	1,374.00	1,700.00	80.82	9,780.00
10-45-480	COMPUTER EXPENSE	2,250.00	2,500.00	90.00	2,750.00
10-45-680	TRAVEL/TRAINING	1,239.69	500.00	247.94	1,500.00
10-45-810	JAIL FEES	3,856.80	4,500.00	81.24	4,000.00
Total MAGISTRATE:		48,200.33	54,408.00	80.43	71,218.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expanded Percent	2020-21 Future year Budget
<b>IT</b>					
10-48-101	Contract Labor	15,740.00	23,725.00	66.34	.00
10-48-210	SUBSCRIPTIONS	12,072.65	18,040.00	62.58	36,785.00
10-48-275	CELL PHONE	18,785.87	19,880.00	85.29	19,880.00
10-48-804	Software Licensing	.00	100.00	.00	100.00
10-48-840	CAPITAL OUTLAY	.00	7,760.00	.00	7,760.00
<b>Total IT</b>		<b>44,598.52</b>	<b>64,295.00</b>	<b>69.37</b>	<b>64,295.00</b>
<b>POLICE</b>					
10-51-100	PERSONNEL SERVICES	278,544.18	310,822.00	89.62	308,000.00
10-51-102	NEW HIRE	838.50	.00	.00	.00
10-51-105	OVERTIME	4,140.71	4,000.00	103.52	8,000.00
10-51-107	STAND BY	342.50	.00	.00	.00
10-51-110	UNIFORM EXPENSE	3,899.81	3,000.00	133.32	3,100.00
10-51-130	EMPLOYEE BENEFITS	74,818.82	209,320.00	36.70	111,000.00
10-51-135	PUBLIC SAFETY RETIREMENT	48,638.82	.00	.00	50,000.00
10-51-221	PERS BOARD ATTORNEY	.00	100.00	.00	.00
10-51-222	SEACOM/CCSO Contract	81,950.00	81,950.00	100.00	81,950.00
10-51-230	Professional Services	3,311.95	3,500.00	94.63	3,500.00
10-51-240	Prosecution Fees	3,841.00	8,600.00	55.17	4,500.00
10-51-271	TELEPHONE	3,845.19	4,800.00	74.41	5,200.00
10-51-280	OFFICE SUPPLIES	737.75	300.00	245.92	1,000.00
10-51-285	PRINTING EXPENSE	33.77	200.00	16.89	1,225.00
10-51-340	UTILITIES	4,251.41	7,958.00	63.44	8,000.00
10-51-380	Contract Labor	808.95	.00	.00	.00
10-51-385	SHREDDING SERVICES	184.45	.00	.00	.00
10-51-460	MAINTENANCE AND SUPPLIES	9,382.16	3,500.00	267.49	1,200.00
10-51-483	MEDICINE/VACCINE	.00	.00	.00	2,000.00
10-51-488	WEAPONS AND AMMUNITION	500.00	500.00	100.00	600.00
10-51-487	SV CONTRACT PAYMENT	.00	.00	.00	4,000.00
10-51-470	VEHICLE EXPENSE	25,028.85	8,000.00	417.14	11,000.00
10-51-475	POLICE FUEL EXPENSE	10,203.94	12,000.00	85.03	13,400.00
10-51-480	COMPUTER EXPENSE	20.48	1,800.00	1.28	1,000.00
10-51-505	POLICE VEHICLE IMPOUND FEE	2,384.67	2,000.00	119.23	2,210.00
10-51-510	IMPOUND ADMIN	2,250.00	.00	.00	.00
10-51-620	EQUIP REPAIR AND MAINTENANCE	1,175.48	4,800.00	23.99	8,300.00
10-51-640	MEMBERSHIP	.00	200.00	.00	400.00
10-51-660	TRAVEL AND TRAINING	5,874.95	8,850.00	66.38	2,500.00
10-51-665	COMMUNITY RELATIONS	.00	100.00	.00	1,000.00
10-51-705	CAPITAL LEASE	2,433.21	2,800.00	86.90	3,100.00
10-51-840	POLICE CAPITAL OUTLAY	.00	2,900.00	.00	4,900.00
10-51-841	VEHICLE LEASE	.00	8,000.00	.00	28,000.00
10-51-850	New Equipment	82.12	.00	.00	.00
10-51-855	Body Worn Camera Program	.00	4,100.00	.00	4,500.00
10-51-857	Asset Forfeiture Expenses	.00	500.00	.00	.00
<b>Total POLICE:</b>		<b>564,102.06</b>	<b>684,598.00</b>	<b>82.40</b>	<b>671,585.00</b>
<b>ANIMAL SHELTER</b>					
10-52-100	PERSONNEL SERVICES	20,398.75	12,480.00	163.37	.00
10-52-110	ANIMAL SHELTER UNIFORMS	245.73	300.00	82.91	.00
10-52-130	EMPLOYEE BENEFITS	2,885.47	1,900.00	150.87	.00
10-52-280	OFFICE SUPPLIES	28.30	.00	.00	.00
10-52-310	Insurance	308.20	400.00	78.55	.00
10-52-340	UTILITIES	128.24	.00	.00	.00



Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expanded Percent	2020-21 Future year Budget
10-52-460	EQUIPMENT AND SUPPLIES	78.80	.00	.00	.00
10-52-460	MAINTENANCE AND SUPPLIES	184.87	.00	.00	.00
10-52-463	MEDICE/VACCINE	1,110.48	12,500.00	8.88	.00
10-52-464	ANIMAL LICENSE FEES	.00	50.00	.00	.00
10-52-465	HEALTH AND SAFETY	.00	100.00	.00	.00
10-52-467	SV CONTRACT PAYMENT	5,445.00	2,450.00	222.24	.00
10-52-470	VEHICLE MAINT	443.68	800.00	55.72	.00
10-52-475	FUEL EXPENSE	570.16	.00	.00	.00
10-52-680	TRAVEL & TRAINING	1,100.00	800.00	220.00	.00
Total ANIMAL SHELTER:		32,898.68	31,150.00	105.51	.00
FIRE					
10-53-100	PERSONNEL SERVICES	.00	.00	.00	.00
10-53-340	UTILITIES	7,115.18	15,644.00	45.48	12,000.00
10-53-360	CONTRACTED PERSONNEL SERVICE	410,000.00	410,000.00	100.00	410,000.00
10-53-366	INSURANCE	2,755.76	3,200.00	86.12	3,200.00
10-53-450	EQUIPMENT/TRUCK MAINTENANCE	225.37	.00	.00	.00
10-53-470	VEHICLE EXPENSE	1,318.11	.00	.00	.00
Total FIRE:		421,414.42	428,644.00	98.27	425,200.00
BUILDING REGULATION					
10-54-360	CONTRACT LABOR	42,950.00	57,000.00	75.35	55,000.00
10-54-760	BLDG REGULATION SUPPLIES	644.32	600.00	107.39	600.00
10-54-801	Abatement	.00	2,000.00	.00	1,020.00
Total BUILDING REGULATION:		43,594.32	59,600.00	73.14	56,620.00
PUBLIC WORKS					
10-57-100	PERSONNEL SERVICES	13,067.50	14,441.00	90.53	14,565.00
10-57-105	OVERTIME	748.63	250.00	299.85	500.00
10-57-107	STAND BY	134.00	.00	.00	.00
10-57-110	UNIFORM EXPENSE	1,103.60	5,000.00	22.07	1,460.00
10-57-130	EMPLOYEE BENEFITS	4,413.87	9,782.00	45.21	9,782.00
10-57-280	INSURANCE	1,347.25	1,555.00	86.64	1,555.00
10-57-340	UTILITIES	24,750.97	25,000.00	99.00	30,000.00
10-57-360	CONTRACT LABOR	1,869.52	1,000.00	186.95	1,000.00
10-57-480	MAINTENANCE AND SUPPLIES	1,831.62	1,715.00	106.80	1,750.00
10-57-475	FUEL EXPENSE	1,214.46	1,000.00	121.45	1,000.00
10-57-510	EQUIPMENT MAINTENANCE	10,353.74	4,000.00	258.84	10,000.00
Total PUBLIC WORKS:		60,875.18	63,723.00	95.53	71,902.00
CITY POOL					
10-58-100	PERSONNEL SERVICES	5,516.25	11,385.00	48.45	10,144.00
10-58-130	EMPLOYEE BENEFITS	834.88	1,300.00	64.22	1,008.00
10-58-270	PHONE	.00	100.00	.00	100.00
10-58-340	UTILITIES	4,920.59	6,100.00	80.67	6,800.00
10-58-460	MAINTENANCE AND SUPPLIES	1,748.55	2,600.00	67.18	2,600.00
10-58-680	Certifying	.00	300.00	.00	300.00
Total CITY POOL:		13,018.27	21,785.00	59.76	20,952.00
Summer Splash					
10-59-100	PERSONNEL SERVICES	2,105.50	4,500.00	46.79	4,500.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
10-59-102	New Hire	80.00	.00	.00	.00
10-59-130	EMPLOYEE BENEFITS	215.89	250.00	86.28	250.00
10-59-480	SUPPLIES	.00	250.00	.00	200.00
Total Summer Splash:		2,981.19	8,000.00	47.62	4,960.00
<b>PARKS &amp; RECREATION</b>					
10-50-460	MAINTENANCE AND SUPPLIES	3,021.88	2,000.00	151.09	1,460.00
10-50-530	COMMUNITY RELATIONS/JULY 4TH	.00	8,000.00	.00	10,000.00
10-50-704	Special Activities	948.42	800.00	118.68	800.00
Total PARKS & RECREATION:		3,971.30	10,800.00	36.77	12,260.00
<b>LIBRARY AND COMMUNITY SERVICES</b>					
10-62-100	PERSONNEL SERVICES	75,708.21	89,182.00	84.92	86,081.00
10-62-102	New Hire	30.00	.00	.00	.00
10-62-130	EMPLOYEE BENEFITS	8,354.39	9,788.00	85.35	9,007.00
10-62-271	TELEPHONE	1,889.49	2,100.00	89.45	2,100.00
10-62-280	INSURANCE	308.20	400.00	76.55	400.00
10-62-290	OFFICE SUPPLIES	826.88	1,500.00	41.99	1,000.00
10-62-340	UTILITIES	6,975.31	10,800.00	65.60	10,800.00
10-62-368	INMATE/JANITORIAL	1,048.40	1,300.00	80.42	1,300.00
10-62-460	MAINTENANCE AND SUPPLIES	1,058.23	750.00	140.83	750.00
10-62-478	FUEL	23.80	80.00	29.50	40.00
10-62-480	COMPUTER EXPENSE	.00	2,885.00	.00	1,500.00
10-62-481	INTERNET	437.87	4,000.00	10.95	3,800.00
10-62-620	VEHICLE REPAIR & MAINT	.00	400.00	.00	200.00
10-62-621	Debt E-Rate	.00	.00	.00	8,000.00
10-62-640	MEMBERSHIP	.00	100.00	.00	.00
10-62-680	TRAVEL AND TRAINING	444.72	730.00	60.92	500.00
10-62-703	COMMUNITY RELATIONS	297.00	100.00	297.00	.00
10-62-705	CAPITAL OUTLAY	3,731.72	3,700.00	100.86	3,700.00
Total LIBRARY AND COMMUNITY SERVICES:		100,731.02	127,368.00	79.09	129,888.00
<b>CITY BUS</b>					
10-65-280	INSURANCE	561.15	700.00	78.74	700.00
10-65-480	Bus Line Exp	.00	.00	.00	2,000.00
10-65-482	Bus Stop Construction	.00	2,000.00	.00	.00
Total CITY BUS:		561.15	2,700.00	20.41	2,700.00
<b>Senior Center</b>					
10-68-280	SUPPLIES	1,605.01	2,000.00	80.25	1,650.00
10-68-340	UTILITIES	2,956.84	4,800.00	61.60	4,800.00
10-68-462	PEST CONTROL	315.00	550.00	57.27	550.00
Total Senior Center:		4,876.85	7,350.00	66.35	7,000.00
<b>Town Grants</b>					
10-89-800	Animal Control Donations Exp	.00	5,000.00	.00	5,000.00
10-89-801	Animal Shelter Grant Exp	.00	160,000.00	.00	.00
10-89-802	Library Donations Exp	4,118.10	3,000.00	137.27	3,000.00
10-89-803	IT Grant Exp	.00	15,000.00	.00	15,000.00
10-89-804	Misc Exp	50.00	225,000.00	.02	225,000.00
10-89-805	Building Regulation Exp	.00	10,000.00	.00	10,000.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
10-69-808	Library Grants Exp	16,444.89	100,000.00	16.44	50,000.00
10-69-807	Senior Center Grant Exp	.00	25,000.00	.00	50,000.00
10-69-808	Summer Splash Grant Exp	.00	5,000.00	.00	5,000.00
10-69-809	EDA Grants Exp	.00	25,000.00	.00	25,000.00
10-69-810	E-Rate Exp	15,947.78	150,000.00	10.63	150,000.00
10-69-811	Food Pantry Donation Exp	.00	.00	.00	2,000.00
10-69-813	City Bus Grant Exp	.00	.00	.00	50,000.00
10-69-814	Landfill Grant Exp	.00	.00	.00	15,000.00
10-69-815	Public Works Grant Exp	.00	.00	.00	20,000.00
10-69-816	Court Grant Exp	.00	.00	.00	10,000.00
10-69-845	Police Grant Exp	.00	30,000.00	.00	30,000.00
10-69-846	AZDOHS GRANT EXPENDITURES	.00	120,426.00	.00	53,491.00
10-69-847	AZGOHS GRANT EXPENDITURES	.00	120,426.00	.00	31,000.00
10-69-848	DUI Task Force Over Time	.00	.00	.00	.00
10-69-849	Bus Line Exp	.00	75,000.00	.00	75,000.00
10-69-850	SCBA Grant Exp	.00	200,000.00	.00	200,000.00
10-69-851	USDA Equipment Grant	.00	60,000.00	.00	60,000.00
10-69-852	PSRS Exp	.00	.00	.00	.00
10-69-854	WIFA Loan	.00	2,000,000.00	.00	2,000,000.00
10-69-855	Emergency Signal Contract Serv	.00	.00	.00	22,000.00
10-69-856	COVID-19 Grant Exp	.00	.00	.00	250,000.00
Total Town Grants:		36,592.77	3,318,852.00	1.10	3,356,481.00
GENERAL FUND Revenue Total:		1,870,570.38	5,329,696.00	35.10	5,351,926.21
GENERAL FUND Expenditure Total:		1,773,294.67	5,329,696.00	33.27	5,351,926.21
Net Total GENERAL FUND:		97,275.71	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>POLICE - DHS GRANT - BP OT</b>					
<b>REVENUE</b>					
12-30-800	DHS Grant BP O/T	25,905.35	135,000.00	19.19	185,000.00
<b>Total REVENUE:</b>		25,905.35	135,000.00	19.19	185,000.00
<b>EXPENDITURES</b>					
12-40-130	EMPLOYEE BENEFITS	5,790.06	135,000.00	4.29	185,000.00
12-40-131	DUI Task Force Over Time	3,398.13	.00	.00	.00
12-40-135	Public Safety Retirement	5,770.29	.00	.00	.00
12-40-840	AUTHORIZED EXPENDITURES	23,080.88	.00	.00	.00
<b>Total EXPENDITURES:</b>		38,037.16	135,000.00	28.18	185,000.00
<b>POLICE - DHS GRANT - BP OT Revenue Total:</b>		25,905.35	135,000.00	19.19	185,000.00
<b>POLICE - DHS GRANT - BP OT Expenditure Total:</b>		38,037.16	135,000.00	28.18	185,000.00
<b>Net Total POLICE - DHS GRANT - BP OT:</b>		12,131.81-	.00	.00	.00

Account Number	Account Title	2018-20 Current year Actual	2018-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>FIRE TRUCK FUND</b>					
<b>REVENUE</b>					
14-30-800	GRANT REVENUE	.00	200,000.00	.00	.00
	Total REVENUE:	.00	200,000.00	.00	.00
<b>EXPENDITURES</b>					
14-40-860	Authorized Expenditures	.00	200,000.00	.00	.00
	Total EXPENDITURES:	.00	200,000.00	.00	.00
	FIRE TRUCK FUND Revenue Total:	.00	200,000.00	.00	.00
	FIRE TRUCK FUND Expenditure Total:	.00	200,000.00	.00	.00
	Net Total FIRE TRUCK FUND:	.00	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>TRUST FUND</b>					
<b>REVENUE</b>					
20-30-200	FINES and BAILS	177,116.39	173,951.00	102.00	174,000.00
20-30-300	BONDS	.00	100.00	.00	100.00
20-30-400	RESTITUTION	.00	100.00	.00	100.00
20-30-500	JCEF	.00	100.00	.00	100.00
Total REVENUE:		177,116.39	173,951.00	101.82	174,300.00
<b>EXPENDITURES</b>					
20-40-200	FINES AND BAILS	149,343.31	173,751.00	85.95	174,100.00
20-40-400	RESTITUTION	361.22	.00	.00	.00
20-40-401	BOND	.00	100.00	.00	100.00
20-40-500	JCEF	.00	100.00	.00	100.00
Total EXPENDITURES:		149,704.53	173,951.00	86.06	174,300.00
TRUST FUND Revenue Total:		177,116.39	173,951.00	101.82	174,300.00
TRUST FUND Expenditure Total:		149,704.53	173,951.00	86.06	174,300.00
Net Total TRUST FUND:		27,411.86	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>VOL FIREFIGHTER PENSION FUND</b>					
<b>REVENUE</b>					
22-90-100	INTEREST REVENUE	1.05	.00	.00	500.00
	Total REVENUE:	1.05	.00	.00	500.00
<b>EXPENDITURES</b>					
22-40-800	MISCELLANEOUS EXPENSE	599.00	.00	.00	500.00
	Total EXPENDITURES:	599.00	.00	.00	500.00
	VOL FIREFIGHTER PENSION FUND Revenue Total:	1.05	.00	.00	500.00
	VOL FIREFIGHTER PENSION FUND Expenditure Total:	599.00	.00	.00	500.00
	Net Total VOL FIREFIGHTER PENSION FUND:	597.95-	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>ROAD USER FUND</b>					
<b>REVENUE</b>					
23-30-300	GAS TAX REVENUES - HURF	154,553.89	150,045.00	103.01	150,677.00
23-30-320	HURF Repayment	12,863.47	17,055.00	75.42	17,000.00
23-30-800	Miscellaneous Revenue	.00	100.00	.00	100.00
23-30-801	HURF Repayment	.00	.00	.00	.00
Total REVENUE:		167,427.16	167,203.00	100.13	167,777.00
<b>ROAD USERS ADMIN</b>					
23-40-100	PERSONNEL SERVICES	.00	45,968.00	.00	45,000.00
23-40-130	EMPLOYEE BENEFITS	.00	24,558.00	.00	25,000.00
23-40-490	MAINTENANCE AND SUPPLIES	227.89	6,000.00	3.80	6,000.00
23-40-470	VEHICLE EXPENSE	.00	2,500.00	.00	2,500.00
23-40-475	FUEL	.00	1,080.00	.00	1,080.00
23-40-490	Road Repair	.00	55,472.00	.00	55,472.00
23-40-810	EQUIPMENT REPAIR	.00	5,000.00	.00	5,000.00
23-40-831	CAPITAL OUTLAY	.00	25,725.00	.00	25,725.00
Total ROAD USERS ADMIN:		227.89	167,203.00	.14	167,777.00
ROAD USER FUND Revenue Total:		167,427.16	167,203.00	100.13	167,777.00
ROAD USER FUND Expenditure Total:		227.89	167,203.00	.14	167,777.00
Net Total ROAD USER FUND:		167,199.27	.00	.00	.00



Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>FIREMEN'S ASSISTANCE GRANT</b>					
<b>EXPENDITURES</b>					
24-40-100	PERSONNEL SERVICES	.00	.00	.00	.00
Total EXPENDITURES:		.00	.00	.00	.00
FIREMEN'S ASSISTANCE GRANT Revenue Total:		.00	.00	.00	.00
FIREMEN'S ASSISTANCE GRANT Expenditure Total:		.00	.00	.00	.00
Net Total FIREMEN'S ASSISTANCE GRANT:		.00	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>STATE HURF</b>					
<b>REVENUE</b>					
28-30-300	State HURF	167,802.20	.00	.00	161,448.00
Total REVENUE:		167,802.20	.00	.00	161,448.00
<b>STATE HURF EXPENDITURES</b>					
28-40-122	MISC. EXPENSE	31,825.07	.00	.00	161,448.00
Total STATE HURF EXPENDITURES:		31,825.07	.00	.00	161,448.00
STATE HURF Revenue Total:		167,802.20	.00	.00	161,448.00
STATE HURF Expenditure Total:		31,825.07	.00	.00	161,448.00
Net Total STATE HURF:		166,177.13	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>GRANT OPPORTUNITY</b>					
<b>GRANT REVENUE</b>					
29-30-801	Miscellaneous Grants	.00	.00	.00	.00
Total GRANT REVENUE:		.00	.00	.00	.00
<b>GRANT EXPENDITURES</b>					
29-40-840	AUTHORIZED EXPENDITURES	.00	.00	.00	.00
Total GRANT EXPENDITURES:		.00	.00	.00	.00
GRANT OPPORTUNITY Revenue Total:		.00	.00	.00	.00
GRANT OPPORTUNITY Expenditure Total:		.00	.00	.00	.00
Net Total GRANT OPPORTUNITY:		.00	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>WATER FUND</b>					
<b>REVENUE</b>					
51-30-100	INTEREST EARNINGS	.00	250.00	.00	220.00
51-30-200	WATER SALES	308,838.17	248,563.00	125.26	325,000.00
51-30-202	RC: Reconnect Fee	1,290.00	850.00	151.76	1,000.00
51-30-203	WTO: Water Turn On Fee	160.00	.00	.00	.00
51-30-210	Water Savings Account	.00	.00	.00	.00
51-30-300	CONNECTION FEES	1,076.00	850.00	197.06	1,000.00
51-30-400	PENALTIES & FORFEITURES	7,409.02	12,000.00	61.74	6,000.00
51-30-900	Miscellaneous	45.00	250.00	18.00	250.00
<b>Total REVENUE:</b>		<b>319,417.19</b>	<b>260,753.00</b>	<b>122.50</b>	<b>333,470.00</b>
<b>WATER EXPENDITURES</b>					
51-40-100	PERSONNEL SERVICES	58,640.48	84,985.00	90.08	71,000.00
51-40-106	OVERTIME	3,373.21	1,200.00	281.10	3,400.00
51-40-107	STAND BY TIME	603.00	4,180.00	14.50	4,160.00
51-40-110	UNIFORM EXPENSE	1,084.82	2,400.00	45.21	2,400.00
51-40-130	EMPLOYEE BENEFITS	19,933.85	43,730.00	45.58	35,000.00
51-40-280	INSURANCE	2,694.52	3,110.00	86.64	3,110.00
51-40-290	OFFICE SUPPLIES	.00	200.00	.00	2,000.00
51-40-340	UTILITIES	33,440.30	43,200.00	77.41	47,200.00
51-40-360	CONTRACT LABOR	6,888.52	11,700.00	58.86	8,000.00
51-40-370	SALES TAX	24,976.25	12,700.00	196.66	30,000.00
51-40-440	POSTAGE	1,388.88	3,400.00	40.79	3,400.00
51-40-460	MAINTENANCE & SUPPLIES	14,727.16	20,000.00	73.64	25,000.00
51-40-470	VEHICLE EXPENSE	3,723.80	3,600.00	103.39	12,000.00
51-40-475	FUEL EXPENSE	11,157.85	8,000.00	139.47	14,000.00
51-40-480	COMPUTER EXPENSE	.00	200.00	.00	200.00
51-40-510	WATER TESTS	4,080.00	12,400.00	32.86	7,500.00
51-40-510	EQUIPMENT MAINTENANCE	14,719.42	7,900.00	186.32	19,000.00
51-40-560	PROFESSIONAL SERVICES	21,944.53	8,938.00	245.52	30,000.00
51-40-680	TRAVEL	.00	400.00	.00	1,000.00
51-40-840	WATER CAPITAL OUTLAY	.00	100.00	.00	15,000.00
51-40-900	Bad Debt Expense	.00	100.00	.00	100.00
51-40-950	Water Transfer To Savings	.00	8,430.00	.00	.00
<b>Total WATER EXPENDITURES:</b>		<b>223,285.67</b>	<b>260,753.00</b>	<b>85.63</b>	<b>333,470.00</b>
<b>WATER FUND Revenue Total:</b>		<b>319,417.19</b>	<b>260,753.00</b>	<b>122.50</b>	<b>333,470.00</b>
<b>WATER FUND Expenditure Total:</b>		<b>223,285.67</b>	<b>260,753.00</b>	<b>85.63</b>	<b>333,470.00</b>
<b>Net Total WATER FUND:</b>		<b>96,131.52</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>SEWER FUND</b>					
<b>REVENUE</b>					
52-30-100	INTEREST EARNINGS	.00	500.00	.00	200.00
52-30-200	SEWER SERVICES	207,387.28	218,348.00	95.04	229,180.00
52-30-210	Sewer Savings Account	.00	.00	.00	.00
52-30-300	CONNECTION FEES	.00	1,000.00	.00	1,000.00
<b>Total REVENUE:</b>		<b>207,387.28</b>	<b>218,348.00</b>	<b>94.98</b>	<b>230,380.00</b>
<b>SEWER EXPENDITURES</b>					
52-40-100	PERSONNEL SERVICES	68,540.12	64,985.00	90.06	76,000.00
52-40-105	OVERTIME	3,373.13	1,000.00	337.31	3,200.00
52-40-107	STAND BY TIME	805.00	4,180.00	14.50	4,180.00
52-40-110	UNIFORM EXPENSE	1,065.01	2,400.00	45.21	1,000.00
52-40-130	EMPLOYEE BENEFITS	19,815.20	43,730.00	45.31	31,000.00
52-40-280	INSURANCE	2,694.82	3,110.00	86.64	3,110.00
52-40-340	UTILITIES	5,580.18	7,100.00	78.59	7,100.00
52-40-380	CONTRACT LABOR	12,321.70	18,000.00	68.45	15,000.00
52-40-440	POSTAGE	1,386.90	.00	.00	1,500.00
52-40-480	MAINTENANCE AND SUPPLIES	10,950.81	10,000.00	109.51	12,800.00
52-40-470	VEHICLE EXPENSE	907.40	3,000.00	30.25	3,000.00
52-40-475	FUEL	11,157.88	8,000.00	139.47	13,000.00
52-40-480	COMPUTER EXPENSE	.00	200.00	.00	200.00
52-40-518	ADEQ FEES	3,500.00	1,000.00	350.00	4,000.00
52-40-510	EQUIPMENT MAINTENANCE	1,308.23	8,000.00	21.82	5,890.00
52-40-630	SEWER CHEMICALS	.00	800.00	.00	800.00
52-40-860	Professional Services	9,280.00	8,938.00	103.80	12,000.00
52-40-702	SEWAGE POND COMPLIANCE	3,282.50	5,000.00	65.25	5,000.00
52-40-900	Bad Debt Expense	.00	100.00	.00	100.00
52-40-925	MUFFIN MONSTER PAYMENT	3,500.00	3,500.00	100.00	3,500.00
52-40-980	PAYMENT ON WIFA LOAN	.00	25,000.00	.00	25,000.00
52-40-980	TRANSFER TO SAVINGS	.00	2,323.00	.00	.00
<b>Total SEWER EXPENDITURES:</b>		<b>149,257.35</b>	<b>218,348.00</b>	<b>68.38</b>	<b>230,380.00</b>
<b>SEWER FUND Revenue Total:</b>		<b>207,387.28</b>	<b>218,348.00</b>	<b>94.98</b>	<b>230,380.00</b>
<b>SEWER FUND Expenditure Total:</b>		<b>149,257.35</b>	<b>218,348.00</b>	<b>68.38</b>	<b>230,380.00</b>
<b>Net Total SEWER FUND:</b>		<b>58,129.91</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>GARBAGE FUND</b>					
<b>REVENUE</b>					
54-30-100	INTEREST EARNINGS	.00	750.00	.00	200.00
54-30-200	SALES RECEIPTS	115,838.48	144,250.00	80.30	145,000.00
54-30-210	Garbage Savings Account	.00	.00	.00	.00
Total REVENUE:		115,838.48	145,000.00	79.89	145,200.00
<b>GARBAGE EXPENDITURES</b>					
54-40-360	CONTRACT LABOR	108,413.41	122,000.00	88.86	132,000.00
54-40-460	EQUIPMENT/SUPPLIES	.00	1,750.00	.00	500.00
54-40-821	Town Trash Service	195.12	1,900.00	10.27	500.00
54-40-850	ADMIN FEES TRANSFER TO GF	7,279.63	19,350.00	37.62	12,200.00
Total GARBAGE EXPENDITURES:		115,888.16	145,000.00	79.92	145,200.00
GARBAGE FUND Revenue Total:		115,838.48	145,000.00	79.89	145,200.00
GARBAGE FUND Expenditure Total:		115,888.16	145,000.00	79.92	145,200.00
Net Total GARBAGE FUND:		49.68-	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>LANDFILL FUND</b>					
<b>REVENUE</b>					
55-30-100	INTEREST EARNINGS	.00	500.00	.00	500.00
55-30-200	SALES - LANDFILL	996,861.81	1,257,258.00	79.27	1,240,000.00
55-30-201	Late Penalties	.00	1,000.00	.00	500.00
55-30-205	MISC.REVENUE	780.18	2,500.00	31.21	500.00
55-30-210	TIPPING FEES	149,492.84	135,800.00	110.25	142,500.00
<b>Total REVENUE:</b>		<b>1,146,934.81</b>	<b>1,386,858.00</b>	<b>82.11</b>	<b>1,384,100.00</b>
<b>Source: 38</b>					
55-38-400	SALE OF FIXED ASSETS	102,975.00	155,000.00	66.05	55,000.00
55-38-405	RECYCLE	.00	6,000.00	.00	.00
<b>Total Source: 38:</b>		<b>102,975.00</b>	<b>161,000.00</b>	<b>63.59</b>	<b>55,000.00</b>
<b>LANDFILL EXPENDITURES</b>					
55-40-100	PERSONNEL SERVICES	173,532.49	211,222.00	82.16	185,000.00
55-40-102	New Hire	360.00	200.00	180.00	300.00
55-40-105	OVERTIME	15,960.46	7,500.00	212.81	16,800.00
55-40-110	UNIFORM EXPENSE	3,888.59	6,000.00	64.83	5,000.00
55-40-130	EMPLOYEE BENEFITS	64,428.73	138,807.00	47.09	75,000.00
55-40-250	ADVERTISING	150.09	750.00	20.01	200.00
55-40-265	BANK COSTS/FEES	33,200.05	34,500.00	96.23	40,000.00
55-40-280	INSURANCE	5,288.65	8,100.00	65.34	8,400.00
55-40-290	Office Supplies	.00	1,000.00	.00	400.00
55-40-337	PROPERTY LEASE	585,795.80	702,955.00	83.33	682,297.29
55-40-338	LF Financial Assurance	.00	.00	.00	110,857.71
55-40-340	UTILITIES	10,729.00	21,600.00	49.67	14,000.00
55-40-350	SAFETY EQUIPMENT	.00	400.00	.00	1,400.00
55-40-380	CONTRACT LABOR	33,925.06	30,500.00	111.23	42,000.00
55-40-440	POSTAGE	1,388.65	.00	.00	1,300.00
55-40-460	MAINTENANCE & SUPPLIES	40,249.41	45,000.00	89.44	50,000.00
55-40-470	VEHICLE EXPENSE	3,079.29	500.00	615.68	4,500.00
55-40-475	FUEL EXPENSE	47,598.54	81,000.00	58.76	68,000.00
55-40-480	COMPUTER EXPENSE	1,353.84	3,000.00	45.46	1,500.00
55-40-500	Building Maintenance	1,502.50	250.00	601.00	1,500.00
55-40-510	LAB FEES	4,632.00	7,000.00	66.17	6,000.00
55-40-515	ENGINEERING SERVICES	.00	1,000.00	.00	500.00
55-40-518	ADEQ FEES	11,203.10	10,000.00	112.03	13,500.00
55-40-510	EQUIPMENT MAINTENANCE	99,390.32	40,000.00	248.48	60,000.00
55-40-550	Professional Services/Audit	15,208.28	17,875.00	85.07	18,585.00
55-40-680	TRAVEL - TRAVEL/TRAINING	.00	500.00	.00	500.00
55-40-705	Capital Lease	57,645.90	81,180.00	70.92	81,180.00
55-40-840	LANDFILL CAPITAL OUTLAY	38,978.35	108,519.00	35.92	45,000.00
55-40-855	Methane Monitoring	3,601.10	2,500.00	144.04	4,500.00
<b>Total LANDFILL EXPENDITURES:</b>		<b>1,263,077.29</b>	<b>1,557,858.00</b>	<b>81.08</b>	<b>1,439,100.00</b>
<b>LANDFILL FUND Revenue Total:</b>		<b>1,249,308.81</b>	<b>1,557,858.00</b>	<b>80.18</b>	<b>1,439,100.00</b>
<b>LANDFILL FUND Expenditure Total:</b>		<b>1,263,077.29</b>	<b>1,557,858.00</b>	<b>81.08</b>	<b>1,439,100.00</b>
<b>Net Total LANDFILL FUND:</b>		<b>13,767.48-</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
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Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>HOLIDAY FUND</b>					
<b>REVENUE</b>					
88-30-200	Holiday Fund Donation	3,739.64	2,000.00	186.98	4,000.00
Total REVENUE:		3,739.64	2,000.00	186.98	4,000.00
<b>HOLIDAY FUND EXPENDITURES</b>					
88-40-100	Children's Fund Gifts/Food	.00	2,000.00	.00	4,000.00
Total HOLIDAY FUND EXPENDITURES:		.00	2,000.00	.00	4,000.00
HOLIDAY FUND Revenue Total:		3,739.64	2,000.00	186.98	4,000.00
HOLIDAY FUND Expenditure Total:		.00	2,000.00	.00	4,000.00
Net Total HOLIDAY FUND:		3,739.64	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
<b>BACK TO SCHOOL FUND</b>					
<b>REVENUE</b>					
87-30-200	Back to School Fund Donation	.00	.00	.00	2,000.00
	<b>Total REVENUE:</b>	.00	.00	.00	2,000.00
<b>BACK TO SCHOOL EXPENDITURES</b>					
87-40-100	Back to School Expenses	.00	.00	.00	2,000.00
	<b>Total BACK TO SCHOOL EXPENDITURES:</b>	.00	.00	.00	2,000.00
	<b>BACK TO SCHOOL FUND Revenue Total:</b>	.00	.00	.00	2,000.00
	<b>BACK TO SCHOOL FUND Expenditure Total:</b>	.00	.00	.00	2,000.00
	<b>Net Total BACK TO SCHOOL FUND:</b>	.00	.00	.00	.00
	<b>Total Asset:</b>	.00	.00	.00	.00
	<b>Total Liability:</b>	.00	.00	.00	.00
	<b>Total Equity:</b>	.00	.00	.00	.00
	<b>Total Revenue:</b>	4,334,514.91	8,189,807.00	52.93	8,195,181.21
	<b>Total Expenditure:</b>	3,744,896.79	8,189,807.00	45.73	8,195,181.21
	<b>Net Grand Totals:</b>	589,618.12	.00	.00	.00

**Report Criteria:**

Accounts to Include: With balances or activity  
 Print Fund Titles  
 Page and Total by Fund  
 Print Source Titles  
 Total by Source  
 Print Department Titles  
 Total by Department  
 All Segments Tested for Total Breaks

<b>Account Number</b>	<b>Account Title</b>	<b>2019-20 Current year Actual</b>	<b>2019-20 Current year Budget</b>	<b>Earned Expended Percent</b>	<b>2020-21 Future year Budget</b>
<b>Total Revenue:</b>					
		<b>4,334,514.91</b>	<b>8,188,807.00</b>	<b>52.83</b>	<b>8,195,181.21</b>
<b>Total Expenditure:</b>					
		<b>3,744,998.79</b>	<b>8,188,807.00</b>	<b>45.73</b>	<b>8,195,181.21</b>
<b>Net Grand Totals:</b>					
		<b>589,516.12</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>

Accounts to Include: With balances or activity  
Print Fund Titles  
Page and Total by Fund  
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Total by Department  
All Segments Tested for Total Breaks

